

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
April 20, 2021

Due to the COVID-19 pandemic, the Board meeting was held electronically. Information for the Public to attend the meeting was provided on the Agenda.

1. Call to Order

Called to Order at 4:03 p.m.

Board Attendance: Mark Gunderman, Joyce Hartung, Larry Schwarz, Charles Fleece and Duane Garrett

Executive Staff: Chief Vinny Burns, Assistant Chief Scott Ridings

Legal Counsel: Michelle Ferguson, Emily Powell

Sign In: Brian Kirkpatrick, Curt Leonhardt, Stef Metcalf, Westin Haislet, LT Hampton, Cory Trottier, George Laugesen, Roger Lance, Allison Robenstein, Tom Sistare, Bryan Ackerman, Lucas Owens, Rachael Peters, Sean Pearson, Charles Ragland

2. Review and Approval of Agenda

- Several changes were requested to the Agenda. Director Hartung made a motion to approve the revised agenda, with a second by Director Garrett. The Board unanimously voted to approve the revised agenda.

3. Swearing in of Paramedic George Laugesen, Cory Trottier, and Fire Chief Warren Jones

4. Audit 2020 presented by Tom Sistare

- The District's Auditor presented an overview of the 2020 audit. Director Garrett made a motion to adopt the audit of the District's financial statements for the year ended December 31, 2020 (2020 Audit), with a second by Director Fleece. The Board unanimously adopted the 2020 Audit.

5. Public Comment (3 minutes)

- None

4. Administrative

- The March financials were presented for the Board's review and approval. Director Hartung made a motion to approve the March financials as presented, with a second by Director Schwarz. The Board unanimously approved the March financials as presented.
- The March 9 Board meeting minutes for the District and SubDistrict were presented for the Board's review and approval. Director Schwarz made a motion to approve the March regular Board meeting minutes with revisions, with a second by Director Garrett. The Board unanimously approved the March 9 meeting minutes as revised.
- The March 16 and March 29 Board meeting minutes for the District and SubDistrict were presented for the Board's review and approval. Director Schwarz made a motion to approve the March regular Board meeting minutes and special meeting minutes as presented, with a second by Director Garrett. The Board unanimously approved the March meeting minutes and special meeting minutes as presented.

5. Chief's Report

- Monthly Run Report
 - March - Decrease of 25%
 - 2021- 72 calls
 - 2020- 96 Calls
- Chief Vincent Burns: It has been an amazing ride since 1980 and I am appreciative to have been a part of it.
- Chief Warren Jones: I would like to thank the Board for this opportunity and also to Chief Burns and his efforts to make this District great. I look forward to celebrating his years of service this summer. I am here to help the District move forward into this next chapter.
- Chairman Gunderman: Chief Burns you are much appreciated and will be missed. Over the past few years you have been the heart and soul to this organization. You made a promise to the community that you would improve our ISO Rating and you are a man of your word and did so.

- Director Schwarz: We have known each other for many years. Congratulations on your retirement.

6. Old Business

- FLSA Audit:

- Michelle Ferguson reported that after the District sent out notices to employees, the District received some questions relating to the findings. Upon further discussion, we are recommending removing any payments received from the State for wildland work from the analysis, as such amounts were reimbursed by the State. In addition, 2021 should be treated separately and not lumped together with 2019 or 2020. This results in a total of \$27,730.00 owed to the employees. Director Schwarz made a motion to pay employees the amounts identified in the FLSA audit, with a second by Director Fleece. The Board unanimously approved the payments.

7. New Business

- None

8. Firefighter's Forum

- Firefighter Ragland: Congratulations Chief and enjoy retirement.

9. Public Comment

- Allison Robenstein:

- Asked if these were second checks being issues for the FLSA audit Chairman Gunderman stated that the original checks were not issued because the District had already discovered the additional issue prior to issuing the initial checks.
- Asked what the Chief will be doing for retirement? He replied that the only thing for sure is traveling to see family.
- Will Board meetings continue to be held on Zoom? Chairman Gunderman stated that the Board continues to evaluate the recommendations by public health agencies and will keep the public informed.

10. Adjourn:

- Director Hartung made a motion to adjourn the meeting at 5:07 p.m., with a second by Director Garrett. The Board voted unanimously to adjourn the meeting at 5:07 p.m.

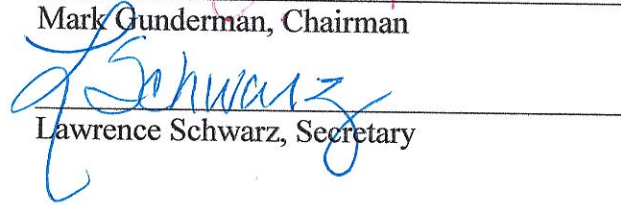
Respectfully submitted,
Stacey Popovich

APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District, are a true and accurate record of the meeting held on the date stated above.



Mark Gunderman, Chairman



Lawrence Schwarz, Secretary