

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
May 19th, 2020

1. Call to Order and Pledge of Allegiance

Called to Order at 4:06 p.m.

Board Attendance: Mark Gunderman, Larry Schwarz and Duane Garrett

Absent: Joyce Hartung

One vacancy on the Board.

Other Attendance

Executive Staff: Chief Vincent Burns, Assistant Chief Ridings, and Administrative Assistant Popovich

Legal Counsel: Michelle Ferguson

Director Garrett made a motion to excuse Director Hartung, with a second by Director Schwarz. The Board unanimously voted to approve the excused absence.

Guests: Steve Simpson, Shannon Garrett, Bill Lowes, Charles Fleece, Allison Robenstein
It was noted for the record that the meeting is being held electronically.

2. Review and Approval of Agenda:

- Director Garrett made a motion to approve the agenda, with a second by Director Schwarz. The Board unanimously voted to approve the agenda as amended.

3. Public Comments:

- Steve Simpson: "I wanted to commend Stacey [Popovich] on what a wonderful job she did in what goes into an election. She did all the absentee ballots and UCAVA ballots by hand which took a lot of time and I appreciate it."

4. Administrative:

- The April Financials were presented for the Board's review and approval. Director Garrett made a motion to accept the April Financials, with a 2nd by Director Schwarz. The Board unanimously approved the April Financials as presented.
- The April Regular Board meeting minutes were presented for the Board's review and approval. Director Schwarz made a motion to approve the April minutes as presented, with a second by Director Garrett. The Board unanimously approved the April Board meeting minutes as presented.

5. Chiefs' Report:

The newly elected directors must take their Oaths of Office.

Chairman Gunderman: "I would normally administer the Oaths of Office but my video is not working."

Chairman Gunderman made a motion to designate Chief Burns to Administer the Oaths, with a 2nd by Secretary Schwarz. The Board unanimously approved Chief Burns being the designated person to administer the Oaths of Office at the end of the Board meeting.

Chief Burns updated the Board on the following topics:

- Presented a “thank-you” card.
- The District has received a ton of food donations.
- ISO Fire Rating process continues and requires a lot of work.
- COVID-19
- Fire Danger

Assistant Chief Ridings:

- The District received 56 calls in the month of April; this is a 31% decrease over 2019. The District responded to one structure fire. The first unit on scene arrived within 6 minutes and the fire was out within 5 minutes.
- Director Schwarz: “I would like to thank Chief Ridings for doing a great job on expanding the run report and going into detail on what happened in the current month.”

6. Old Business:

- District Website:
 - Battalion Chief Pearson: “We are currently researching several companies to rebuild the entire website. We want to make sure that it is sustainable. Rachel [Dunn] has done a really good job on updating the outdated links.”
- Capital Projects:
 - Director Garrett: He is looking for an update on capital projects. He wants to know what has been completed and still needs to get done.
 - Chairman Gunderman: “I know we are planning on putting together a committee to work on this in a group.”
- Chief Burns:
 - According to our Strategic plan we have already achieved some items on the list. Some of our current Strengths are Benefits, Pay, Promotions, continue to hire 1 Firefighter a year, pending budget allowances
 - The list of projects:
 - Upgraded station alerting should be installed this year, we do not have any direction on out-of-pocket costs.
 - Purchasing a new tender is no longer being considered, it has been purchased
 - Other purchases will be up to the Committee

7. New Business:

- Volunteer Pension Fund
- Director Schwarz: “I think we should revisit this at the September Volunteer meeting. With Charles coming on we would like to get him up to speed on the Pension program and allow us to evaluate funds available due to COVID-19 expenses.”

8. Public Comments:

- Shannon Garrett: “I want to commend Rachel Dunn on keeping up with the social media platforms and letting the public know what is going on.”

9. Firefighter's Forum:

- Lt. Ackerman: “We will be reevaluating bringing on the new class of volunteers at the end of the month with Chief Ridings.”

10. Oaths of Office Administered

Chief Burns administered the oath of office to Larry Schwarz
Chief Burns administered the oath of office to Duane Garrett
Chief Burns administered the oath of office to Charles Fleece

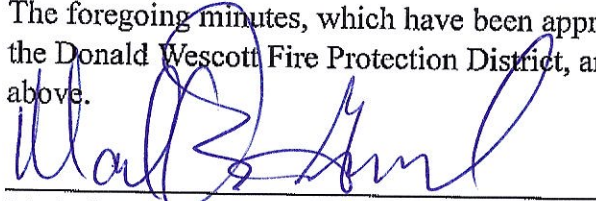
11. Adjourn:

- The Board voted unanimously to adjourn the meeting at 5:25 p.m.

Respectfully submitted,
Stacey Popovich

APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District, are a true and accurate record of the meeting held on the date stated above.



Mark Gunderman, Chairman



Larry Schwarz, Secretary