

**DONALD WESCOTT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING  
March 17, 2020  
Open Session Minutes**

**1. Call to Order & Pledge of Allegiance** **Called to Order at 4:03 pm**

**Board Attendance:** Mark Gunderman, Larry Schwarz, Joyce Hartung and Duane Garrett.

**Executive Staff:** Chief Vincent Burns and Administrative Assistant Popovich

**Legal Counsel:** Michelle Ferguson

**Guest Sign in Sheet:** Allison Robenstein

\*The Board and Public were encouraged to attend via telephone conference due to the current COVID-19 virus out of concerns of minimizing exposure for the emergency responders.

**2. Review and Approval of Agenda:**

- Director Garrett made a motion to approve the agenda as presented, with a second by Director Schwarz. The Board unanimously voted to approve the agenda as presented.

**3. Virtual Public Meetings: RESOLUTION 2020-007**

- The Board discussed the State of Emergency created by the COVID-19 virus, and the request from government agencies including the CDPHE to increase social distance and minimize contact with large groups of people to slow down the transmission of the virus. For that reason, the Board is considering moving forward with virtual public meetings for the foreseeable future. At the Chief's direction, Attorney Ferguson prepared a Resolution which would permit the District Board to hold virtual meetings should it choose to do so.
- Director Garrett made a motion to approve Resolution 2020-007, a Resolution Establishing Electronic Board Meeting Policy During the COVID-19 Pandemic, as presented, with a second by Director Schwarz. The Board unanimously voted to approve Resolution 2020-007.

**4. Local Emergency Disaster Declaration:**

- The Board discussed the current State of Emergency and considered if they would like to continue in place the Declaration Disaster previously signed by Chief Burns on March 16, 2020. Continuing a State of Emergency would make application for funds to assist in recovery easier, should it need to seek assistance.. It was stated for a comparison, that the Tri-Lakes Fire Department put its Declaration in place yesterday, as have other departments. Director Garrett made a motion to adopt the Emergency Disaster Declaration as presented, with a second by Director Schwarz. The Board unanimously voted to adopt the Declaration of a Local Disaster Emergency Area, as presented. The Declaration was signed by Chairman Gunderman and Secretary Schwarz

**5. Adjourn:**

- The Board voted unanimously to adjourn the meeting at 4:12 pm.

Respectfully submitted,  
Stacey Popovich

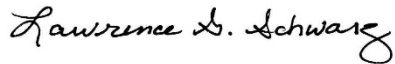
**APPROVAL**

The foregoing Minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District, are a true and accurate record of the meeting held on the date stated above.



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Mark Gunderman, Chairman



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Larry Schwarz, Secretary