

**DONALD WESCOTT FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**February 18, 2020**  
**Minutes**

**1. Call to Order & Pledge of Allegiance**

**Called to Order at 7:15 pm**

**Board Attendance:** Mark Gunderman, Larry Schwarz, and Duane Garrett.

**Absent (excused):** Director Hartung.

**Executive Staff:** Chief Vincent Burns, Assistant Chief Ridings, and Administrative Assistant Popovich

**Guest Sign in Sheet:** Joe and Mary Gunderman, Charles Fleece, Donna Johnson, Allison Robenstein, Karen McAllister, Bryan Ackerman, Shannon Garrett, and Justin Chavez

- Director Garrett made a motion to excuse Director Hartung, with a second by Director Schwarz. The Board unanimously voted to approve the excused absence.

**2. Review and Approval of Agenda:**

- Director Garrett made a motion to approve the agenda as presented, with a second by Director Schwarz. The Board unanimously voted to approve the agenda as presented.

**3. Swearing in of Battalion Chief Pearson, Battalion Chief Balvanz, Lieutenant Lance, Lieutenant Krzemien, and Driver Gibbs**

**4. Public Comments:**

- None

**5. Firefighter's Forum:**

- None

**6. Administrative:**

- November Financials were presented for the Board's review and approval. Director Schwarz made a motion to accept the November Financials, with a 2<sup>nd</sup> by Director Garrett. The Board unanimously approved the November Financials as presented.
- December Financials were presented for the Board's review and approval. Director Garrett made a motion to accept the December Financials, with a 2<sup>nd</sup> by Director Schwarz. The Board unanimously approved the December Financials as presented.
- January Financials were presented for the Board's review and approval. Director Schwarz made a motion to accept the December Financials, with a 2<sup>nd</sup> by Director Garrett. The Board unanimously approved the December Financials as presented.
- The January Regular Board meeting minutes were presented for the Board's review and approval. Director Garrett made a motion to approve the January minutes as presented, with a second by Director Schwarz. The Board unanimously approved the January Board meeting minutes as presented.

**7. Chiefs' Report:**

Chief Burns:

- District received a donation of \$25.00 in memory of Bo McAllister
- District received a donation of \$5,000.00 for Body Armor
- Personal thank-you for tonight and a "thank-you" to the Board of Directors for giving me the tools to succeed.

Chief Ridings:

- The District received 74 calls in the month of January, with zero fire loss. The District provided mutual aid 13 times, and received mutual aid 5 times.

## 8. Old Business:

- Director Gunderman would like to make a correction to the OCN January. Captain Pearson and Lieutenant Balvanz were promoted to Battalion Chief. Driver Krzemien and Driver Lance were promoted to Lieutenant.
- Chief Burns discussed the LED presentation made in January, stating: I want to point out that the 2<sup>nd</sup> bid for LED replacement requested by the Board is in the Board packet. Staff will address this issue with the Board in March. Lieutenant Urban will be back next month to answer any questions.

## 9. New Business:

- Lieutenant Chavez contacted individual members of the Board in January to discuss the possibility of applying for a grant for defibrillators. Lieutenant Chavez is present tonight to make sure there are no other questions. The District's equipment is ageing, and once the pieces expire, it will not be possible to get replacement parts. Getting new LifePak defibrillators removes that problem. The contemplated grant is a 50% matching grant, with the District paying the other 50% of the purchase price. Staff will know in June if we have been awarded the grant. If the grant is approved, once Staff receives the funding, the purchase will need to be made immediately before LifePak increases the price in October. The District must replace the defibrillators whether or not it receives the grant. Lieutenant Chavez is getting clarification on any reimbursement for the defibrillators if they are replaced before they expire.
- Director Gunderman would like a discussion about upcoming projects so the Board can understand the status of the District's progress on these projects.

## 10. Public Comments:

- Shannon Garrett: She would like to know how the District cares for its emergency services personnel. She asked if the District conducts physicals for each member?
- Chief Ridings: Chief Ridings explained that the District used to have personnel have their individual primary care doctor sign a document stating the individual was healthy enough for duty. Starting last year, both volunteer and career personnel see a doctor identified by the District to receive an extensive physical. The physicals are specifically geared to individuals in the emergency services line of work, they are "fit for duty" exams.

## 11. Firefighter's Forum:

- LT Ackerman: The District is adding 6 new volunteers. The volunteers this year are more seasoned than those in the past; Staff is hopeful that they will all be successful.

## 12. Adjourn:

- The Board voted unanimously to adjourn the meeting at 8:08 pm.

Respectfully submitted,  
Stacey Popovich

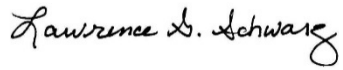
## APPROVAL

The foregoing Minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District, are a true and accurate record of the meeting held on the date stated above.



---

Mark Gunderman, Chairman



---

Larry Schwarz, Secretary