

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
January 19th, 2016
Open Session Minutes

1. Call to Order & Pledge of Allegiance

Called to Order at 7:00 pm

Attendance: John Fredell, Bo McAllister, Greg Gent, and Harland Baker

Exec Staff: Chief Vinny Burns, Asst. Chief Scott Ridings

2. Public Comments

- 🍏 Guests: See attached
- 🍏 Public Comments: None

4. Administrative

- 🍏 November Financial Statements were approved
- 🍏 December Financial Statements were approved
 - Wildland Checks- profited over 45,000.00 and deployed 3x
 - Check with Auditor to see if there is a more appropriate report to show all un-cleared expenses.
 - 312- Over budget on SO tax so an additional 45,000.00 of unbudgeted income
 - 402.3- Over budget on Health Insurance due to changing 3x
 - 510.5- Over budget by one payroll due to pay out was Jan. 2nd of 2015 even though it was a 2014 payroll
 - 511.2- Maintenance almost right on budget
- 🍏 December Meeting Minutes were approved, Bo motioned, Harland 2nd

5. Chief's Report

- 🍏 Year End Run Report
- 🍏 2014-2015 Increase of 33% 2217 to 2956 calls
- 🍏 Successful Kids Christmas Party- Thank you Angela LaMarca
- 🍏 Construction on backside of Station 1 is complete

7. New Business

- 🍏 Publicly announce Call for Nominations for our Board of Directors
 - i. Please call Stacey 719-488-8680 or stop by during the hours of 8am-2pm to pick up a form

Entered at 7:30 pm-7:42 pm

Executive Session:

- 🍏 Executive Session: **24-6-402(4)(f) CRS** " To discuss personnel matters" but not available for the following discussions: 1) to discuss general personnel policies; 2) if the employee who is the subject of the executive session has requested an open meeting; 3) if the personnel matter involves more than one employee and all of the affected employees have requested an open meeting; or 4) to discuss any member of the governing body.

Entered at 7:42 pm-7:58 pm

- 🍏 Executive Session: **24-6-402(4)(e) CRS** "To determine positions relative to matter that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.

No Decisions were made

John Motioned, Bo 2nd

8. Adjourn

Adjourned at 8:00 pm

John motioned, Harland 2nd

**DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
February 16th, 2016
Open Session Minutes
REVISED**

1. Call to Order & Pledge of Allegiance

Called to Order at 7:15 pm

Attendance: John Fredell, Bo McAllister, Greg Gent, Joyce Hartung and Harland Baker

Exec Staff: Chief Vinny Burns, Asst. Chief Scott Ridings

2. Public Comments

🍏 Guests: Chief Harvey, Rick and Anita McMorrone, Steven Sowles

🍏 Public Comments: None

3. Administrative

🍏 January Financial Statements were approved

🍏 December Meeting Minutes were approved- Auditor had said there may be a report that they can create but charges \$100.00-\$200.00 per hour to create it, Joyce motioned to approve, Bo 2nd

4. Chief's Report

🍏 January Run Report 231 in 2015 – 216 in 2016 decrease 6%

5. New Business

Entered at 7:22 pm- 8:22 pm

Executive Session:

🍏 Executive Session: **24-6-402(4)(e) CRS** “To determine positions relative to matter that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.

No Decisions were made

Bo Motioned to adjourn, John 2nd

6. Adjourn

John motioned to adjourn, Bo 2nd

Adjourned at 8:25 pm

**DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
February 25th, 2016
Open Session Minutes
REVISED**

1. Call to Order & Pledge of Allegiance

Called to Order at 6:05 pm

Attendance: John Fredell, Bo McAllister, Greg Gent, Joyce Hartung and Harland Baker

Exec Staff: Chief Vinny Burns, Asst. Chief Scott Ridings

2. Public Comments

🍏 Guests: There was no Public Attendance

🍏 Public Comments: None

3. New Business

Consideration of, and Possible Action on, a proposed resolution establishing the Donald Wescott Fire Protection Northern Sub-district

Motioned to approve by Joyce, John 2nd all in favor with approved amendments

4. Adjourn

Adjourned at 7:15 pm

Joyce Motioned to approve, Bo 2nd

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
March 15th, 2016
Open Session Minutes

1. Call to Order & Pledge of Allegiance

Called to Order at 7:09 pm

Attendance: John Fredell, Bo McAllister and Harland Baker

Exec Staff: Chief Vinny Burns, Asst. Chief Scott Ridings

2. Public Comments

🍏 Guests: Jennifer Green-Lanchoney, Kate Pangelina

🍏 Public Comments: None

3. Administrative

🍏 February Financial Statements were discussed

- Auditor had said there may be a report that they can create but charges \$100.00-\$200.00 per hour to create it, Ask auditor what the Industry Standard is for monthly reports.

🍏 February Meeting Minutes for February 16th were revised and motioned to approve by John, Harland 2nd

🍏 February Meeting Minutes for February 25th were revised and motioned to approve by Harland, John 2nd

4. Chief's Report

🍏 February Run Report 221 in 2015 – 218 in 2016 decrease 1%, no structure fires

🍏 Structure fire happened yesterday. The Northgroup came together and communicated well and extinguished the fire. Hot tub shorted and with 40mph winds the fire spread fast to the side of the house and attic space. The structure was saved. Thanks to all participants: Wescott, Black Forest and Tri-Lakes

5. Old Business

🍏 Nominations for Board Members is closed. Bo McAllister and John Fredell ran unopposed and we have fulfilled our statutory requirements and have officially canceled the election.

6. Adjourn

Adjourned at 7:25 pm

John motioned to adjourn, Harland 2nd

**DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
April 19th, 2016
Open Session Summary REVISED**

1. Call to Order & Pledge of Allegiance

Called to Order at 7:05 pm

Attendance: John Fredell, Bo McAllister, Greg Gent, Joyce Hartung and Harland Baker

Exec Staff: Chief Vinny Burns, Asst. Chief Scott Ridings

2. Public Comments

🍏 Guests: Kate Pangelinan, William Lowes, and Dennis Feltz

🍏 Public Comments:

- William Lowes was wondering what the status of Station 22 is. Is there anything come to our attention- The Gazette posted that deannexation has begun. No formal action has been taken. William Lowes commented that if Colorado Springs Fire takes action similar to the past they will wait it out until the homeowners ask to be removed from our District.
- William Lowes was interested in response time for the fire that occurred down the street. Assistant Chief Scott Ridings said 4 minutes and 30 seconds response time.

3. Lucas Owens was sworn in.

4. Administrative

🍏 March Financial Statements

🍏 March Meeting Minutes for March 15th were motioned to approve by Bo, Joyce 2nd

🍏 Should expect Audit Report next month.

5. Chief's Report

🍏 March Run Report 283 in 2015 – 243 in 2016 decrease 14%,

🍏 Structure fire happened. \$60,000.00 loss. The Northgroup came together and communicated well and extinguished the fire. Hot tub shorted and with 40mph winds the fire spread fast to the side of the house and attic space. The structure was saved. Thanks to all participants: Wescott, Black Forest and Tri-Lakes

6. Old Business

7. New Business

7:30pm

Joyce motioned to enter Executive Session, John 2nd

8. Executive Session: CRS Section 24-6-402(4)(e): To determine positions relative to matter that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.'

Joyce motioned to exit Executive Session, Harland 2nd

8:37pm

No decisions were made

9. Adjourn

Adjourned at 8:40pm

Joyce motioned to adjourn, John 2nd

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
May 17th, 2016
Open Session Summary

1. Call to Order & Pledge of Allegiance

Called to Order at 7:05 pm

Attendance: John Fredell, Bo McAllister, Greg Gent, Joyce Hartung and Harland Baker

Exec Staff: Chief Vinny Burns, Asst. Chief Scott Ridings

2. Public Comments

- 🍏 Guests: Kate Pangelinan, Dennis Feltz, Lois Williams
- 🍏 Public Comments: None

3. Shaun Leonhardt was sworn in.

4. Administrative

- 🍏 April Financial Statements
- 🍏 April Meeting Minutes were revised for May 17th were motioned to approve by Joyce, Bo 2nd
- 🍏 Should expect Audit Report next month, rough draft is at your spot please take home and review for any questions at next month's meeting

5. Chief's Report

- 🍏 April Run Report 272 in 2015 – 188 in 2016 decrease 30%
 - Reason its decreased in volume is mainly to the ambulance staying in district and AMR has increased their cars in the city

6. Old Business

7. New Business

- 🍏 Steering Committee – Annexation might occur starting in January 2017. This would give us until 2018 as far as monetary funds. Involving the community and identify community risks, wildland fire analysis, and annexation details, and educate different levels of service and then let the HOAs tell us what they would be willing to pay for what kind of service.
- 🍏 Educational meeting will be held June 7th and the summary meeting on June 14th at 7pm. We would be able to have at most 2 Board Members.

9. Adjourn

Joyce motioned to adjourn, Harland 2nd

Adjourned at 7:22pm

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
June 21st, 2016
Open Session Summary

1. Call to Order & Pledge of Allegiance

Called to Order at 7:05 pm

Attendance: John Fredell, Bo McAllister, Greg Gent, and Joyce Hartung
Exec Staff: Chief Vinny Burns

2. Public Comments

- 🍏 Guests: Lisa Hatfield, Dennis Feltz, Lois Williams, William Lowes, Tom Sistare, Gary Rusnak
- 🍏 Public Comments:
 - Lois: What is the Board Recommendation? Chief Burns answered We did the committee meetings to take Homeowners input and build a plan based on its community
 - Dennis: Is the Board meeting with the Mayor: John Fredell answered yes a few members as well as staff will be meeting with the Mayor, no firm date yet
 - William: I would like to see 2 members at each Steering Committee Meeting and not just one. I hope that the next meetings are less emotional and more factual. The Board needs to be more involved during the next election, last election poorly executed
 - Gary: So it's a gamble to wait until 2017- if we have more community meetings and if the community understands there is a better chance of it getting passed.

3. 2015 Audit

- 🍏 Please see Attached
- 🍏 John Fredell would like to propose that staff develop a response to address the recommendations to the Board of Directors. Joyce motioned to accept the 2015 audit, Bo 2nd

4. Administrative

- 🍏 May Financial Statements
- 🍏 May Meeting summary were motioned to approve by John, Joyce 2nd

5. Chief's Report



6. Old Business

- 🍏 The presentation was put together by Assistant Chief Ridings and Captain Pearson- Thank you.
- 🍏 Steering Committee meeting: Discussed sub-district funding, the City building Station 22. The only feasible thing to do is to increase the Mill Levy but planning is difficult because communication with the City is non-existent. We thought it would be a good idea to include the community and we had a good turnout.
 - The community is in agreeance that we have to do something and fund the district, but they would like us to have a mill levy increase in 2017, but not sure of the mill amount.
 - The community also telling us to better prepare and execute the election and why we need the money.
 - These kinds of meetings will continue, and we will be making a final decision at this time next year.
 - The only thing that we need to be aware of is that we operate a year in arrears and if we wait until next year to vote we will need to operate one year with extremely limited funds.



7. Executive Session

- 🍏 Joyce motioned to enter Executive Session at 8pm, John 2nd
- 🍏 Joyce Motioned to exit Executive Session at 8:27pm, John 2nd
- 🍏 No Decisions have been made

8. Adjourn

Adjourned at 8:27pm

Joyce motioned to adjourn, Bo 2nd

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
July 19th, 2016
Open Session Summary

1. Call to Order & Pledge of Allegiance

Called to Order at 7:04 pm

Attendance: John Fredell, Bo McAllister, Greg Gent, and Joyce Hartung

Exec Staff: Chief Vinny Burns

2. Public Comments

🍏 Guests: Kate Pangelinan, Dennis Feltz

🍏 Public Comments:

4. Administrative

🍏 June Financial Statements

- 412.1- Renamed to Audit
- 412.1- Over budget due to the size of the report for GASB 68. This will be a yearly fee of \$500.00
- 430.2- Turnover increased taxes, caused overtime and part timers to pick up the shift
- 510.7- Caused by turnover
- 610.1- Had to pay full payment on Station 2, should be getting a credit here in the next month to balance out this line to under budget.

🍏 June Meeting summary were motioned to approve by Joyce, John 2nd

5. Chief's Report

🍏 Assistant Chief Ridings is excused this evening due to deploying for the past 2 weeks. The first fire we went to is Cold Springs Fire. They were there for 3-4 days and then went to Hayden Pass Fire.

🍏 The room is a different color, thank the Firefighters for their participation in executing this fast.

6. Old Business

🍏

7. Executive Session

Entered into at 7:26pm

🍏 No Decisions have been made

John motioned to adjourn from Executive Session, Bo 2nd

Adjourned at 8:04pm

John motioned to approve the settlement principles, new IGA, based upon interpretation that Wescott retains 100% of the Mill Levy that's generated from the Northgate Exclusion area in 2017, half the amount of the Northgate Exclusion Area in 2018, and half the amount of the Northgate Exclusion Area in 2019. Bo 2nd

8. Adjourn

Adjourned at 8:06pm

John motioned to adjourn, Joyce 2nd

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
August 16th, 2016
Open Session Summary

1. Call to Order & Pledge of Allegiance

Called to Order at 7:00 pm

Attendance: John Fredell, Harland Baker, Bo McAllister, Greg Gent, and Joyce Hartung

Exec Staff: Chief Vinny Burns, Assistant Chief Scott Ridings

2. Public Comments

🍏 Guests: Kate Pangelinan, Dennis Feltz, William Lowes, Gary Rusnak

🍏 Public Comments:

3. Administrative

🍏 July Financial Statements

- 311- Income is already 96% with five months remaining, so will be over budget on projected income
- 430.2- Turnover increased taxes, caused overtime and part timers to pick up the shift
- 510.7- Caused by turnover, no way to plan
 - John do we have a feel where this may end up at the end of the year? Chief Burns will be investigating vacations and turnover for the remainder of the year.
- 420.5- Based on a 9-month schedule not 12 months so will be under budget

🍏 July Meeting summary was tabled until edits are done to summary. They will be presented at the next meeting.

4. Chief's Report

🍏 Chief Ridings has deployed to several Wildfires and has gained some experience in command and larger fires. This is good experience to have so we are ready for another potential fire, probably not this year, but it will eventually happen. The more people with executive experience is always a good thing.

🍏 The Fire Station is getting a face lift so excuse the mess. We will be getting carpet at the end of this week.

🍏 May, June and July Run Report- 2015 was 793 and 2016 was 671, down 15%

- 3 building fires 2 in district and 1 mutual aid
- Pre-incident value was \$ 4,600,000.00
- Fire loss \$60,000.00
- AMR calls are the reason for the decrease
 - Harland- Is AMR a subcontractor? Asst. Chief Ridings explains that we have a contract with AMR that they pay us a monthly fee and we supply one of our EMT/Firefighters to drive the ambulance. The EMT is also able to move over to the ladder truck and have a third rider in the event of a fire.
 - Harland-Would it be beneficial to only see the calls we run and leave AMR out of our reports? Asst. Chief Ridings says that we can always exclude it from the reports but we input it into the system to have some negotiating power with AMR

5. Old Business

6. New Business

🍏 Gary Rusnak- I would like to get a description of the negotiations that you are working with the City. I would like to know where you folks are heading and the last time we spoke we were still waiting to hear when the mill levy would disappear. Will it disappear right away?

- Chief Burns says: There is progress, our attorney and the city's attorney had a meeting, so since the HOA meetings, there has at least conversation now. They have had one meeting to discuss principles over the direction of the departments. They have had an open discussion. I will brief the Board as soon as we get an answer back from the city on their position. I don't have anything else to present other than the two attorneys have met. The attorney suggested even I don't participate and leave it attorney to attorney so the emotions are kept out of it.

🍏 Gary Rusnak- Are we working on some type of settlement? How does this protect you if the city decides to pull all of the southern end?

- Chief Burns: Probably what is most likely to be negotiated is to organize some type of phase out position. This is what they have done in the past.

- 🍏 Gary Rusnak- So as the city waits to negotiate the clock is ticking, do we have a backup plan?
 - Chief Burns: The HOAs made it loud and clear they did not want to have an election this year. Worse case is we are going to have to have a mill levy election. Even if the city phases us out we are still going to have to have a mill levy election regardless in order to keep the same level of service
- 🍏 Gary Rusnak- And if the city decides to drag this out?
 - It wouldn't be to the cities advantage to drag this out.
- 🍏 Gary Rusnak- As soon as the city pulls the tax from that area we are done servicing that area?
 - Chief Burns: Yes.
- 🍏 Gary Rusnak- If the city decides to phase out the northgate area does that mean we miss the opportunity to enforce the state statute that says if more than 50% of the income is left the city will have to take the entire district?
 - Chief Burns/Asst. Chief Ridings: The judge triggers that and then the citizens of this area would vote on whether they want to be serviced by the city or not. We have discussed this option with the attorney.
- 🍏 William Lowes- Can we do a mill levy increase in the spring?
 - Chief Burns: You can only increase monies during the November election which needs to be submitted the last week of July.
- 🍏 Dennis Feltz- Any of the Board members meet with City Council? I know it was discussed that John was going to?
 - John Fredell: We were going to but the attorney suggested to leave it between the attorneys. They seem to be receptive by it just being the attorneys.
- 🍏 William Lowes- Any ideas as to when their next meeting will be?
 - Chief Burns: I know at some point they will have to present this to both sides. And this decision doesn't affect the mayor this is strictly a city council decision.
- 🍏 Dennis Feltz- How do we establish the 50% phase out?
 - Chief Burns: It will be based on money but the attorneys will have to figure this out as well.
- 🍏 Gary Rusnak- At the end of this phase we will have to go for a mill levy?
 - Chief Burns: Since we operate a year in arrears it will allow us to go for a tax levy before its completely phased out.
- 🍏 Gary Rusnak- Won't we need the mill levy increase in order to sustain up here before we negotiate with Colorado Springs?
 - Chief Burns: The agreement will have nothing to do with the levy. There are some potential cuts, reserve funds, etc.
- 🍏 Gary Rusnak- What do we do if we don't get the mill levy increase?
 - Chief Burns: There is no way to get around this situation.
- 🍏 Gary Rusnak- So were negotiating with no input from the public?
 - Chief Burns: Well there is no input as of yet, as soon as we have something we will have more HOA meetings. As soon as we have an agreement where we know where we stand- then we can have some reasonable conversation with the homeowners. We still don't have the answers to the questions that we had a few months ago.
- 🍏 William Lowes- Are you cutting back on 2017 expenses that could be saved for the shortcomings the following year?
 - Chief Burns: Absolutely.
- 🍏 William Lowes- I think it should be publicly written that you are actively trying to tighten belts, and cut expenses in order to keep the same level of service.
- 🍏 William Lowes- Maybe an email to update the attendees of the steering committees that nothing has changed other than the attorneys have now started to communicate.
 - Chief Burns: When we get some information we will have another meeting but it would be a waste of time to do so currently.
- 🍏 Dennis Feltz- So as it sits we still don't know if we will have a mill levy election for 2018 or 2019?
 - Chief Burns: Correct.

7. Adjourn

Joyce motioned to adjourn, Harland 2nd

Adjourned at 7:30pm

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
September 20th, 2016
Open Session Summary

1. Call to Order & Pledge of Allegiance

Called to Order at 7:03 pm

Attendance: John Fredell, Harland Baker, Bo McAllister, Greg Gent, and Joyce Hartung

Exec Staff: Chief Vinny Burns, Assistant Chief Scott Ridings

2. Public Comments

- 🍏 Guests: Kate Pangelinan, Dennis Feltz, William Lowes, Gary Rusnak, David Andrews, and Brittany
- 🍏 Public Comments:
 - Gary: Can we get an update about the lawyers meeting, how many times they have met, what does our deadline look like?
 - Chief Burns: We are currently in negotiations with the city at this time and we have an Executive Session tonight to continue working through this
 - Gary: Have we given the city a deadline, and does our attorney know this deadline?
 - Chief Burns: He has been instructed to move this along
 - Gary: So you're going to build a 2017 budget without knowing what you are working with?
 - Chief Burns: At this point I have no choice but to do that
 - Dennis: Have we double checked our books since Wells Fargo's issues and we have our loan, and savings account through them?
 - Chief Burns: As far as we are aware none of our accounts have been jeopardized. The employees created multiple credit cards but have not interfered with actual accounts. Nothing has been opened in our name so we are still secure.
 - Gary: Do we have a budget setup for all the lawyer fees we are going to incur
 - Chief Burns: Yes. It's coming out of the reserves. It is not being taken out of our operating budget because we had no way of knowing where we would be this year as far as negotiations, so we knew it would be coming out of our Reserve acct.
 - Gary: Do we have insurance as far as the accounts as far as the fraud? Maybe buy insurance to protect yourself versus paying another CPA, it may be cheaper for you.
 - Chief Burns: Every board member is insured.
 - John: What you are referring to is the letter back to the board. The auditor did not suggest that we hire another CPA the auditor had said that in order to alleviate this bullet point that would be the way to go about it. I wanted a letter from the Chief to the board to discuss how he will improve the findings from the audit. This letter is not part of the audit.
 - Gary: ok

3. Administrative

- 🍏 July Meeting summary was motioned for approval by Joyce, 2nd by John
- 🍏 August Meeting summary was motioned for approval by Joyce, 2nd by John
- 🍏 Board Recommendation letter has been acknowledged
- 🍏 August Financials
 - Finished renovating the station so over budget will be 520.4

4. Chief's Report

- 🍏 Due to a lot of items on the agenda we will postpone the Run report until next month

5. Old Business

6. New Business

- 2017 Budget
 - Format has changed due to auditor's recommendation
 - There is a column for savings for the 2017 budget
 - Projected income is \$ 2,008,851.60 from property tax
 - Projected special ownership tax we are going to keep at \$175,000.00 which is a safe number

- AMR \$98,000.00
- Under Admin there is a few changes on where we can start cutting things out of the budget. We cut down about: \$ 14,918.00
 - Insurance we do not have final numbers yet
- Firefighting Equipment we are cutting from 25,000 to 15,000
- Utilities are pretty close to the same
- Training: keeping the same, give everyone as much opportunity to receive more certifications while we have the funds
- Communication: Looking at cutting this category immensely
- Firefighting savings: \$53,773.41
- Total savings: \$68,691.41
- When we get closer to the end of the year the projected for reserves will be more accurate and at that time we will reallocate all of the funds through the line items

Entered Executive Session at 7:41pm

7. Executive Session: 24-6-402(4)(e) "Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiations."

Exited Executive Session at 10:19pm

No decisions were made, it was discussed to have a further meeting on September 27, 2016. This special meeting is to be posted in three different spots and will start at 7pm.

8. Adjourn

Adjourned at 10:20pm

Joyce motioned to adjourn, Harland 2nd

**DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Special Board Meeting
September 27th, 2016
Open Session Minutes**

1. Call to Order & Pledge of Allegiance

Called to Order at 7:01 pm

Attendance: John Fredell, Bo McAllister, Greg Gent, Joyce Hartung and Harland Baker

Exec Staff: Chief Vinny Burns, Asst. Chief Scott Ridings

2. Public Comments

🍏 Guests: Lisa Hatfield

🍏 Public Comments: None

3. Executive Session

Entered into Executive Session at 7:03pm

24-6-402(4)(e) "Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiations."

Joyce motioned to exit Executive Session at 7:14p, John 2nd

Resolution 16-9: A resolution approving the intergovernmental agreement for the exclusion of certain property from the Donald Wescott Fire Protection District, and approving the filing of the petitions for exclusion of such property with the el Paso county district court in accordance therewith.

Entered back into regular session

Harland motioned to approve resolution 16-9, Bo 2nd, unanimously approved

4. Adjourn

Adjourned at 7:19 pm

Joyce Motioned to approve, Harland 2nd

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
October 18th, 2016
Open Session Summary

1. Call to Order & Pledge of Allegiance

Called to Order at 7:00 pm

Attendance: John Fredell, Harland Baker, Bo McAllister, Greg Gent, and Joyce Hartung

Exec Staff: Chief Vinny Burns, Assistant Chief Scott Ridings

2. Public Comments

🍏 Guests: Lisa Hatfield, William Lowes, Lois Williams, Bill Fillion

🍏 Public Comments:

- William: Where are these meetings posted?
 - Stacey: Posted on the Website, submitted to El Paso County, and also posted on our bulletin board
- Bill: Can you explain this Resolution 16-9?
 - Greg: That starting in 2017 we will service ½ of the lower south portion. The entire southern half will go back to the city beginning 2018. It went to city council last week and will then be stamped for approval by the judge after that.
- Bill: What is the plan beyond that second year?
 - Chief: We are going to get funds in 2017, and half in 2018 and then no monies in 2019 so we will need to go for a Mill Levy, we are going to start making a plan tonight.
- William: Why did we not try and have them take all of it at the same time
 - Greg: Unfortunately, when that contract was signed 14 years ago that put them in the driver's seat and we did the best we could even though we didn't have a lot of say on this.
- William: Why was this final agreement never discussed in open session?
 - Greg: Because we were in negotiations getting advice from our attorney
- William: I see no way around a mill levy increase
 - We agree
- Bill: Do you think the City is done annexing?
 - Gleneagle as a group would have to request to be annexed to the city, but with utilities in place it is our long term goal
- Bill: Were a team but you need to inform us of what you need?
 - Chief: I think until we had a certain deadline it was hard to plan or inform you of anything
 - Harland: I agree that we should put some numbers together and then let the voters decide the level of service they want, it's their money
- Bill: So when the north part of the south side is still taxed this year who has to answer why?
 - The City chose that; it has been heavily sided
- William: Does the city have any obligation to the debt currently owed on Station 2?
 - Chief: The city is not responsible for any of Station 2

3. Administrative

- 🍏 September 20th Meeting summary was motioned for approval by Joyce, 2nd by Bo
- 🍏 September 27th Meeting summary was motioned for approval with the change noted that we entered back into regular session by Joyce, 2nd by John
- 🍏 September Financials
 - No new categories to mention any changes other than regularly expenses monthly, we have received approximately \$23,000.00 in checks of 8 wildland deployments

4. Chief's Report

- 🍏 Run Report for August and September 2015 ran 470, 2016 ran 468 -2%
 - John- Were we in support of the fires in the past few days, AC Scott- South task force responded and while we offer assistance we will be keeping resources close.
- 🍏 Completed improvement projects

5. Old Business

🍏 2017 Budget

- Firefighting savings: \$ 207,473.41
 - Cutting all Overtime (unless deployed) and combining stations and only running out of one
- Administrative savings: \$ 9,768.00
- Total savings: \$ 297,306.05
- When we get closer to the end of the year the projected for reserves will be more accurate and at that time we will reallocate all of the funds through the line items

6. New Business

- 🍏 With a district shrinking we should look into selling Station 3, The appraisal from 2014 has this at \$220,000.00 get a realtor and putting Station 3 on the market. Since its unstaffed and is a training facility we will look elsewhere for such training.
- 🍏 Will need to check title to make sure that it can be sold with less than 5 acres.
- 🍏 Will get a realtor for next month to figure out what they can offer us?
 - Talk to Livia Smith
 - Anyone else who is a realtor in district

7. Adjourn

Adjourned at 8:24pm

Joyce motioned to adjourn, John 2nd

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
November 15th, 2016
Open Session Summary

1. Call to Order & Pledge of Allegiance

Called to Order at 7:00 pm

Attendance: John Fredell, Bo McAllister, Greg Gent, and Joyce Hartung

Exec Staff: Chief Vinny Burns, Assistant Chief Scott Ridings

2. Public Comments

🍏 Guests: Lisa Hatfield, William Lowes, Lois Williams, Dennis Feltz, Livia Smith, Heidi Wainscott, Dudley Wainscott, Gary Rusnak, Peter Callahan, and Rob Carrigan

🍏 Public Comments:

- Gary: I missed the prior meeting and would like to know what was in that agreement? Who is responsible for the loan that we have?
 - Chief: We are solely responsible for Station 2, the IGA starting in 2017 we will service ½ of the lower south portion. The entire southern half will go back to the city beginning 2018, which leaves no money from the south side in 2019.
- Lisa: Can you please clarify when you say 50%, its 50% of the city side not including the part that will stay in our district, so its not 50% of our entire budget its just 50% of the south side.
 - Chief: Correct, it will be 66% of the total budget by the end of 2018
- Dennis: Why are we not falling under the SDA Law?
 - Chief: because they are taking it in two years
- Gary: So even if we did a mill levy next November we still wouldn't have the money until 2019 leaving us to survive in 2018? Can we do an emergency ballot?
 - Chief: Correct, I don't think we can do that
- Gary: What are the plans for how to get us to 2019
 - Greg, the mill levy getting it passed next year will be important
- Gary: You have established a sub-district does that benefit us to have created this?
 - Chief: if we could have pulled it off for an election this year it would have eliminated the Southside from voting
- Bill: Is that sub district permanent?
 - Chief: Yes
- Bill: the same thing will still occur next year with still having part of the Southside included
 - Chief: Correct
- Gary: Is there any way that the board can create a committee to receive feedback from the community or does the Fire Chief make the decisions and the taxpayers must live with those decisions?
 - Greg: I think you voicing your opinion now and giving that to us now, we can consider that
- Dennis: Do you see them annexing anymore into the city prior to 15 years?
 - Chief: It is in there to keep them out for 15 years and the city is the one that put that in there. If they do, they should give a 5-year warning. I hope they stick to their word and honor it in their agreement.
- Lois: I am going back to the signed copy of the IGA, it was adopted on the 20th day and the Directors signed it on the 27th.
 - Greg: We countered the city with another offer and we gave them a week to decide.
 - John: The date was never changed on the IGA because we were told we didn't have to change it. The reason it dates the 20th is because that was the day it was presented to us.
- Lois: Is this a legal document, and did our attorney draw this up?
 - Greg: Yes
- Gary: When you call special meetings how do I get informed of these?
 - Stacey: Posted on the Website, submitted to El Paso County, and posted on our bulletin board
- Dennis: Isn't there a sunshine law?

- Chief: Yes
- Gary: We will be able to figure out whether we will be over budget/under budget/ on target budget
 - Stacey: We have roughly spent about \$60,000.00 so the rest the Board will decide where to put that money in current categories or new ones.
- Gary: What is your projection on what will we save?
 - Chief: We have never gone over budget; the operating budget doesn't include the reserve budget every year.

3. Administrative

- 🍏 October 18th Meeting summary was motioned for approval by Joyce, 2nd by John
- 🍏 October Financials
 - We will collect above our conservative Specific Ownership Tax estimate, we also have roughly \$89,000 left to collect for Wildland Income
 - 420.5 over budget by 344.00, the audit, but this item is complete for 2016
 - 430.2/430.3 over budget due to part-time and overtime being high because of turnover.
 - 510.7 same thing as above, turnover, but line above is lower because high ranking firefighters have left and have been replaced with level-entry firefighters
 - 520.5 over budget, we fixed up Station 1 while we still had the capabilities to do so
 - 540.1 overbudget by 384.00, but the total 540 categories only have used 60% of the budget.
 - For the December meeting we will have the rest of reserve accounts up to date including the HRA so the Board will be able to reassign funds.

4. Chief's Report

- 🍏 Run Report will be postponed due to him chasing a fire
- 🍏 Fire prevention month, received 2 letters of appreciation one from a classroom of children, and a district member doing mitigation
- 🍏 We took the time to do some mowing on the former Gleneagle Golf Course. Fire risk is relatively low with this type of fuel (grasses). With the recent lack of precipitation and the perception of homeowners of the fire risk, the District coordinated with the Gleneagle Civic Association. Through a collaborative effort to be proactive in providing this mowing project to the citizens. Thank you to Scott Gratrix for allowing us to provide this service, Roger Lance for providing the mower and assisting with mowing, and Ken Judd for helping coordinate this project.
- 🍏 Bill: We thank you tremendously

5. Old Business

- 🍏 2017 Budget Draft
 - Final numbers don't come out until Thanksgiving week but these are August numbers from the assessor's office
 - Firefighting savings: \$ 207,473.41
 - Cutting all Overtime (unless deployed) and combining stations and only running out of one
 - Administrative savings: \$ 42,168.00
 - Total savings: \$ 322,306.05
 - 420.4/420.5 we will be switching to the SDA Pool for both: We enter a large group pool and we take on the risk as a group of several firefighters. Instead of paying in to Pinnacol with denying claims, and surprise audits we have decided to move. To get a good idea of the pool we will try it out for 3 years. It is a 18,000 savings. We are one of the highest risk lines of work, only can receive coverage from the SDA Pool or Pinnacol. Our risk is assumed by all the Districts who pay in so we hope all the districts have a safe year so then premiums shouldn't jump as high. But if you a catastrophic event the District will have an individual rate increase to help offset that liability of the pool participants
 - 430.2 Lois points out that there is a typo, will be fixed for next meeting
 - 510.5 will be cutting all Overtime, only allowed if they deploy because its 100% reimbursable.
 - Gary: How many firefighters is that? 15 total
 - Gary: If on your shift, 5, and 3 call of sick will we run with 2? Chief: yes, we can plan for vacation just not sick days. Currently its 3 and 2, will need to rely on volunteers.
 - 520- can't change fixed utilities

- Gary: Why a drop are we looking to shut down a station. Chief: potentially
 - 595- We must assume that we will pay the entire amount in the event the Build America Bond doesn't pay. After the loan was sequestered the bond pays less and less each year.
 - Lois: Why is that not included in our budget? Chief: The bond is not included in the budget because the IRS does not pay us they pay the loan directly.
 - Dennis: Did they ever reimburse us for this year? Stacey: No, the IRS is saying they paid it and Wells Fargo is saying they didn't receive it, as of yesterday.
 - Lois: What is the loan for? Greg: Station 2
 - Gary: Have we considered refinancing? Stacey: Not as of today
 - Lois: we also should understand the service area is smaller. Greg: Yes the service area is cut but the needs are still close to the same
 - Dennis: Non-operating expenses? Stacey: Will have exact dollars for next meeting, and the Board will reassign this money
 - Bo: Are you comfortable with having no overtime and being much smaller. Chief: I must be ok; I should cut somewhere.
 - Heidi: If you have 3 people call in sick and you have a call and there are only 2 people what happens? Chief: we will make it with 2 people and should call for help
 - Gary: The risk that were running is the call in sick we can use help from the volunteers. Bo: the risk is that getting enough volunteers to help.
 - Gary: Maybe close a station and combine stations. Chief: things to look at
 -

6. New Business

- 🍏 Lois: You decided on a realtor?
 - Greg: yes, we asked for suggestions last meeting and we wanted someone who is in district.
- 🍏 Dennis: isn't our previous lawyer able to do that?
 - Greg: yes, but we don't have that lawyer. We're going to list it to sell.
 - Bo: I think if we had a buyer we would consider that an option but we want to get the highest price so putting it on the market is the best option.
- 🍏 Bill: Did we look at the 5-acre minimum
 - Chief: No there is no zoning issues.
- 🍏 Dennis: Will there be decisions made tonight after the Executive Session? Greg: Yes
- 🍏 Dennis: May I call in the morning and ask? Stacey: Yes
- 🍏 Gary: Are we planning for the cost of an election? Chief: Yes, but we will also spend less since it is only going out to the sub district.

8. Executive Session

Entered Executive Session at 8:33 pm

CRS Section 24-6-402 (4)(a): To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interests.

Exited out of Executive Session at 9:35 pm John Motioned, Joyce 2nd

John motioned to enter a contract with Livia Smith as our realtor to sell Station 3 with a starting price of \$ 195,000.00 Joyce 2nd.

7. Adjourn

Adjourned at 9:38 pm

John motioned to adjourn, Joyce 2nd

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DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
December 6th, 2016
Open Session Summary

1. Call to Order & Pledge of Allegiance

Called to Order at 7:05 pm

Attendance: Harland Baker, Bo McAllister, Greg Gent, and Joyce Hartung

Exec Staff: Chief Vinny Burns, Assistant Chief Scott Ridings

2. Public Comments

- 🍏 Guests: Lisa Hatfield, William Lowes, Lois Williams, Dennis Felt, Gary Rusnak, George & Ruth German, Chris McCloy, Daniel & Anne Batchelder
- 🍏 Public Comments:
 - George/Ruth- Sale of Station 3
 - We have a warranty deed from 1984 that says in the event of selling it needs to go back to the prior owners. We need to ask you to hold off on the listing until our lawyer can be in touch with you. We received this information from Bill Sheldon and Peter Obernesser. I also find it hard to understand that the property is an RR5 but doesn't come with 5 acres, violation of covenant. HOA says it's not allowed to be sold as a residential. We live in a covenant controlled area and it violates at least 3 covenances and our concern is our own property value.
 - Greg: It's supposed to be listed in MLS on Saturday at \$195,000.00, over the last month we have dealt with County Planning to sell the house as a single residence. I have been talking with Mike Herbenar and Michelle Sciortino County Assessor's Office. We have asked but we will ask again.
 - Dan/Anne- we are neighbors and I would ask that you tabled this conversation. It came as a shock to us that we weren't told what the plan was.

3. Administrative

- 🍏 November 15th Meeting summary was motioned for approval by Joyce, 2nd by Bo, unanimously approved
- 🍏 November Financials will be presented at next month's board meeting due to the timing of this board meeting

4. Chief's Report

- 🍏 Run Report
 - Oct 2015 (232) to October 2016 (245) Increase of 6%
 - Nov 2015 (230) to Nov 2016 (229) Decrease of .5%
 - Gary: Do you have the run report broken down between medical versus fire? How many calls in the annexed area?
 - Chief Ridings: It is broken down on the first report into the polygons inside our district. Roughly about half
 - Chris: Do you see an increase in medical in this aging population?
 - Chief Burns: Nothing significant, there truly is a mix because as they age they are moving and a younger population is moving in.
- 🍏 Santa Patrol will be on December 17th starting at 10am. Please check website to see the map as to the location where we will be driving through. Hand out candy canes and spread cheer.

5. Old Business

- 🍏 2017 Budget Draft
 - Final numbers are in at \$ 2,006,671.66
 - Savings: \$ 311,900.53
 - Cutting all Overtime (unless deployed) and combining stations and only running out of one
 - 510.5 will be cutting all Overtime, except unforeseen sickness and red flag days, added \$13,200.00 to that line. $19.52 \times (48 \times 12) = \$11,243.52$ average plus \$1,000.00 for holiday pay.
 - Bill: You have 2 Chiefs that know this job very well and we should assume that they will be running calls with the firefighters since most overtime is going away.
 - Lois: Can you go over 620 accounts?

- Stacey: So the Board should assign the amount of money I tell them is in the account. It is not part of the operating budget. The reserve accounts are for a scope outside of operations. This could include one-time purchases, people leaving and need to be paid out untaken vacation days, etc. These accounts require Board approval.
- Gary: Can you explain the HRA Benefit?
 - Chief Burns: This benefit is 100% funded by the District due to not retaining firefighters because of competitive wages. The premium for the health insurance is paid for by the District and the employee is responsible for 25% of all medical and the District takes care of the other 75%. It is cheaper for us to go with a lower level plan with a young age department than a better plan that not very many people will use.
 - Chief Ridings: The employees when they are hired this is enticing and it is easier in times of budget cuts to cut benefits and not wages.
- Gary: What about our medical?
 - Chief Burns: That is all AMR, we are a fire station and AMR pays us to park the ambulance here and we provided a driver. This helps pay for 3 personnel wages.
 - Chief Ridings: This is only on the medical side, they are not cross-trained to help with fire.
- Gary: Do we know how much the election is going to cost?
 - Chief Burns: Depends on how many things are on the ballot. The more things on the ballot the cost is spread out throughout the ballot questions.
- The Board assigned: \$ 600,000.00 to 620.1 Reserve, Operational Contingency; \$ 50,000.00 to 620.5 Reserve, Election; \$ 9,500.00 to 620.7 Reserve, Vacation; \$ 50,000.00 to 621 Reserve, HRA Benefit
- Joyce motioned to approve Resolution to adopt the budget 2017, Certification of Tax Levies for Fiscal year 2017, Lease-Purchase Supplemental Schedule to the adopted budget 2017, Bo 2nd, all were in favor
- Harland motioned to approve Resolution 2017-001 Designated Elected Official, Joyce 2nd, all were in favor
- Harland motioned to approve Resolution to Appropriate Sums of Money, Joyce 2nd, all were in favor

6. New Business

- 🍏 SDA Signatures
 - Signatures are required by the Board to acknowledge the entering a poll for both liability and workmen's compensation to reduce operational costs.
- 🍏 Dennis: Can you email me the dollar amount that we will be losing between both phases?
 - Chief Ridings: I can get that for you.
- 🍏 Gary: Closing a Station
 - Chief Burns: We will be redistributing the staff and not filling a station with staff on short staffed days.
- 🍏 Greg: Should all the steering committee meetings, HOA meetings have as many Board members there as possible?
 - Chief Burns: Since they will be advertised anyways then however many can attend.
- 🍏 Dennis: Greg what is our long-term viability? Mergers? Contracts?
 - Harland: I think we can go 3-4 years but that is using every penny we have. We will get increase in tax income and maybe we get a mill levy increase. There are always options to merge but it takes two to merge and agree. We have not discussed contracting.
 - Chief Ridings: I think this would be discussed between the Chiefs and a few board members in a working group to explore all options and costs.

7. Adjourn

Adjourned at 8:45 pm

Joyce motioned to adjourn, Bo 2nd