

**DONALD WESCOTT FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS Regular Board Meeting**  
**January 20, 2015**  
**Open Session Minutes**

**1. Call to Order & Pledge of Allegiance**

Called to Order at 7:03 pm

**Attendance:** Greg Gent, Joyce Hartung, Bo McAllister and John Fredell

**Exec Staff:** Chief Vinny Burns, Assistant Chief Scott Ridings

**2. Public Comments**

- € Guests: Nancy Wilkins, See attached
- € Public Comments:

**4. Administrative**

- € November Meeting Minutes were approved
- € November Financial Statements were approved by Joyce, 2<sup>nd</sup> by Bo
- € December Meeting Minutes were approved
- € December Financial Statements were approved by Bo, 2<sup>nd</sup> by Joyce

**5. Chief's Report**

- € Yearly Run Report
  - o Increased call volume up by 6%
  - o Busiest Month of the year is December with the busiest day being Monday
  - o 2,213 calls for the year
  - o Firefighter hours:
    - 923 Training hours
    - 190 Mitigation hours
    - 156 Community Risk Reduction Hours
    - 461 Equipment Check hours
    - 244 Physical fitness hours

**6. Old Business**

**7. New Business**

- € Selling of Station 3 went into Executive Session at 7:40pm
- € Executive session adjourned at 8:26pm

No selling of Station 3 until further discussion and a plan is put in place.

**8. Adjourn**

Adjourned at 8:33 pm

**DONALD WESCOTT FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS Regular Board Meeting**  
**February 17<sup>th</sup>, 2015**  
**Open Session Minutes**

**1. Call to Order & Pledge of Allegiance**

Called to Order at 7:03 pm

**Attendance:** Greg Gent, Joyce Hartung, Harland Baker

**Exec Staff:** Chief Vinny Burns, Assistant Chief Scott Ridings

**2. Public Comments**

€ Guests: Nancy Wilkins, See attached

€ Public Comments:

**3. Lucas Jones presented with Life-Saving Medal**

The Life Saving Medal is awarded to the individual directly responsible for saving a human life, and is given in situations of cardiac and respiratory arrest, where without prompt and direct treatment; the patient has no chance of survival. The patient must have been released from the hospital to lead a relatively normal or active life.

On September 10<sup>th</sup> 2014, law enforcement requested a ladder to check on a suicidal check the welfare patient. Upon ladder company 531 entering the home they found a female patient unconscious, unresponsive and in cardiac arrest. At this time Engine 511 and an ambulance was requested. Members started CPR and life-saving measures. While the patient was being prepared for transport by the ambulance the patient regained pulses and spontaneous respirations. The patient made a full recovery and stopped by to personally thank department members for saving her life.

**4. Administrative**

€ January Meeting Minutes were approved

€ January Financial Statements were approved by Joyce, 2<sup>nd</sup> by Harland

**5. Chief's Report**

€ Yearly Run Report

○ Increased call volume up by 50%

**6. Old Business**

**7. New Business**

**8. Adjourn**

Adjourned at 7:14 pm

**DONALD WESCOTT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS Regular Board Meeting  
March 10<sup>th</sup>, 2015  
Open Session Minutes**

1. **Call to Order & Pledge of Allegiance** Called to Order at 7:04 pm  
**Attendance:** Greg Gent, Joyce Hartung, John Fredell, and Bo McAllister  
**Exec Staff:** Chief Vinny Burns, Assistant Chief Scott Ridings
  
2. **Public Comments**
  - € Guests: Jennifer Green- Lanchoney, See attached
  - € Public Comments:
  
4. **Administrative**
  - € February Meeting Minutes were approved by Joyce, 2<sup>nd</sup> by John
  - € February Financial Statements will be presented at the next Board Meeting due to timing of this meeting
  
5. **Chief's Report**
  - € Monthly Run Report
    - Increased call volume up by 13%
      - 2014- 196 calls
      - 2015- 221 calls
  - € Mitigation continues
  
6. **Old Business**
  
7. **New Business**
  - € Vehicle Replacement Forecasting
    - 2016 coming up on replacing 2 vehicles- roughly \$500,000.00
    - E513
  
8. **Adjourn** Adjourned at 7:28 pm

**DONALD WESCOTT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS - PENSION Board Meeting  
April 21<sup>st</sup>, 2015  
Open Session Minutes**

**1. Call to Order & Pledge of Allegiance**

Called to Order at 6:32pm

**Attendance:** William McAllister, John Fredell, Greg Gent

**Exec Staff:** Lt Bryan Ackerman. Lt Hampton

**2. Public Comments**

Guest sign in sheet provided

No public comments made

**3. Administrative**

€ May 20<sup>th</sup>, 2014 meeting minutes were unanimously approved with no changes

**4. Status of Volunteers / New Business**

€ This discussion went further with no resolution

- Increasing monthly payout from 400-500
- Board requested additional documentation: a comparison of what other departments provide so we can see where we stand.
  - The actuarial study was submitted in February and will not be compiled until late summer. The next pension meeting will be after the study is released so we can move forward as to whether to increase the payout or remain the same
  - The Board will have to look at what other districts are paying their volunteers as well as how long the fund will last since an increase would include taking a portion out of the fund that the compound interest does not replace, like it currently does

Next pension board meeting to be held in the future to further discuss increasing the monthly pension as soon as requested documents are available.

**5. Adjourn**

Adjourned at 6:58 pm

**DONALD WESCOTT FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS Regular Board Meeting**  
**April 21<sup>st</sup>, 2015**  
**Open Session Minutes**  
**REVISED**

**1. Call to Order & Pledge of Allegiance**

Called to Order at 7:05 pm

Attendance: Greg Gent, John Fredell, and Bo McAllister

Exec Staff: Chief Vinny Burns, Assistant Chief Scott Ridings

**2. Public Comments**

€ Guests: See attached

€ Public Comments:

**3. Swearing in of Brian Kirkpatrick**

**4. Administrative**

€ February Financial Statements were presented, no questions

€ March Meeting Minutes were approved by John, 2<sup>nd</sup> by Bo

€ March Financial Statements were presented, no questions

- Reserve Communications- server upgrade is done, and the new radios have been purchased

€ Stacey spoke to the Board about transferring funds from ColoTrust to Peoples Peak Fund to receive a higher interest rate. The Board would like to talk to Doug Rottinghaus from Peoples next board meeting before a decision is made.

- They want to see what the risk is having 620,000.00 in Peoples Peak Fund account, will we need deposit insurance?
- How do we get the entire amount insured- would FDIC cover that higher amount?
- Can we do something else with the ColoTrust funds?

€ 2014 Year end- Audit will happen on May 4<sup>th</sup> and 5<sup>th</sup> and hopefully at May's Board meeting we will have our audit to go through and approve. We will carry over approximately \$46,437.85. We don't believe any amendments will be needed.

**5. Chief's Report**

€ Monthly Run Report

- o Increased call volume up by 64%

- 2014- 173 calls

- 2015- 283 calls

- One house fire with a loss of \$25,000.00

€ Mitigation continues

- o Station 2 Cleanup

- o Hosted a Community Meeting and were able to show how to mitigate without taking out all the trees. Lots of mitigation performed just north of the Station

€ Summer Safety Fair is June 6<sup>th</sup> from 10am-2pm

- o Penrose Blood Drive will also be there

€ Blackhawk Training

- o Follows the safety fair and practice drawing water- still not a definite

**6. Old Business**

€ Alert 911

**7. New Business**

**8. Executive Session**

7:37pm -7:57pm

No decision was made, nor voted on.

**9. Adjourn**

Adjourned at 7:58 pm

**DONALD WESCOTT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS Regular Board Meeting  
May 19<sup>th</sup> 2015 REVISED  
Open Session Minutes**

Called to Order at 7:09 pm

**1. Call to Order & Pledge of Allegiance**

**Attendance:** Greg Gent, John Fredell, Harland Baker, Joyce Hartung and Bo McAllister

**Exec Staff:** Chief Vinny Burns, Assistant Chief Scott Ridings

**2. Public Comments**

€ Guests: See attached

€ Public Comments:

**3. Administrative**

€ Doug Rottinghaus from Peoples National Bank came in to discuss the risk associated with Public funds all sitting in one account.

- The FDIC Federally insures \$250,000.00
- Everything else is covered because of PDPA (Public Deposit Protection Act)- designed to cover the funds in case the bank fails. It requires that all banks that allow public funds to be deposited must pledge securities with a value of atleast 102% of the public funds it holds. Each bank needs to be certified with the PDPA in order to hold public funds.
- Have to report monthly to CO Division of Banking to make sure that the pledge of securities still exceeds the value of the public funds it holds.
- Peoples National Bank Peak Fund is earning .1% interest- could potentially earn \$ 600.00 in interest by combining Colotrust and Peoples National Peak Fund.
  - Is the risk minimal because the funds are backed by securities? If the securities aren't worth anything then it won't cover right?
    - PDPA requires the bank to continue depositing securities to make sure dollar wise they match the bank account.
  - Is it smart to put all your 'chicks' in one basket?
    - If the rates are the same no, but if they are different then its beneficial
    - Can we do CD's or do our funds have to be liquid 100% of the time
      - Do we have to be liquid with all our accounts or just 1?
      - Board would be interested in doing CD's if we can- smallest term is 3 mos. but not any more beneficial than the Peak Fund. Would have to be in CD for 1.5 years to get a higher rate than .1%
  - Advantage Account instead of our traditional Peoples National Bank- could earn interest on this unfortunately it has to have a balance over \$ 50,000.00
  - John questioned as to what happens when the pledge securities become worthless?
  - The Auditor questions:
    - What is our leeway for our money?
    - What other options do we have for money?
    - Are we still risk free if the economy plummet's and securities are worthless?
    - Is it smart to put \$620,000.00 in one account?
    - Is it FDIC with each account or total? Could we setup several bank accounts within the same bank?

€ April Financial Statements were presented, no questions

€ April Meeting Minutes were revised by John, and will need to be approved next month

**4. Chief's Report**

€ Monthly Run Report

- Increased call volume up by 72%
  - 2014- 158 calls
  - 2015- 271 calls

€ Summer Safety Fair is June 6<sup>th</sup> from 10am-2pm

- Vendors, Flight for Life, Food, and Blood Drive

- € Audit happened- it should save the public money because we sent in a lot of the documents ahead of time and so they were only here on site for 5 hours.
  - When they come next month the auditors recommend that we have a separate acct for our reserves. So that way we can see how much monies we have. As far as a bookkeepers point of view some of the reserves are sitting in the operational bank account and transfer funds to the working budget from the reserves as we purchase things with approved spending from the budget. This way we have a clear view of what is in the reserves.
- € Updating Employee Manual- Should have it done for next month's Board meeting, mainly changed the wording and less heavy handed and more useful in making it a working document, and less confusing. The changes will be in red.

**5. Old Business**

**6. New Business**

**7. Adjourn**

John Motioned, Joyce 2nd

Adjourned at 7:54 pm

DONALD WESCOTT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS Regular Board Meeting  
June 16<sup>th</sup> 2015  
Open Session Minutes

Called to Order at 7:15 pm

1. Call to Order & Pledge of Allegiance

Attendance: Greg Gent, John Fredell, Harland Baker, Joyce Hartung and Bo McAllister  
Exec Staff: Chief Vinny Burns

2. Public Comments

- € Guests: See attached
- € Public Comments:

3. Swearing in of Jacob Glenn and Russell Krueger

4. Administrative

- € April Meeting Minutes were approved, John Motioned, Joyce 2<sup>nd</sup>
- € May Financial Statements were approved, John would like to see the income vs expense on the bank summary sheet
- € May Meeting Minutes were revised by John, and will need to be approved next month

5. Chief's Report

- € Monthly Run Report
  - o POSTPONED due to vacation
- € Summer Safety Fair was June 6<sup>th</sup>
  - o 300-450 people from the community came out
  - o Blood Drive ran out of supplies- definitely will be on the list for next year as well
  - o Brian Crawford did an amazing job getting word and advertising out- including local news
  - o Blackhawk from Colorado National Guard came and did some air tricks that were a big hit as well
- € June 26<sup>th</sup> is the Annual Kick off to the Pikes Peak Hill Climb/MDA- we have a booth and tonight we are having you all test the 4 chili's so we can decide what 2 to bring to the Chili Cook-off
- € Extremely pleased with all of the swearing in of new firefighters

6. Old Business

- € Audit happened- it will be presented next month as Stacey had an emergency and was not able to get back to the auditor in time
- € Auditor answers to last month's questions:
- € Is there a certain dollar amount that they shouldn't go over in order to be protected by FDIC?
  - o Deposits of the district are covered by FDIC insurance up to \$250k. However, any amounts over that are covered by the Colorado Public Deposit Protection Act (PDPA). Amounts under the PDPA are considered to be just as secure as those under FDIC. The relevant note from your financial statements is below:
  - o "Colorado State Statutes govern the entity's deposit of cash. The Public Deposit Protection Acts for banks and savings and loans require the state regulators to certify eligible depositories for public deposits. The acts require the eligible depositories with public deposits in excess of the federal insurance levels to create a single institution collateral pool of defined eligible assets. Eligible collateral includes obligations of the United States, obligations of the State of Colorado or local Colorado governments and obligations secured by first lien mortgages on real property located in the State. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the assets in the pool must be at least equal to 102% of the uninsured deposits."
- € If the bank that we have our money in goes under they said that our bank account funds are protected through securities what happens when the securities aren't worth anything then what do we do for money?
  - o The securities that make up the PDPA pool are made up of the highest rated securities there are. The likelihood of the value of those securities becoming worthless or close to worthless is extremely low. In that unlikely circumstance, your FDIC insurance wouldn't be worth anything either.
- € Do you have any other ideas as to what we could do with the money to receive a higher interest?
  - o Below is a listing of legal investments for local governments under Colorado state law. Generally, the higher the rate, the higher the risk. Not all legal investments are equally secure.
- € The board is aware that we are limited on my way to do with the funds so what is your recommendation?



- It depends on how liquid you need to be. ColoTrust has a pretty low ROI, but is quite secure. You might look into other bank accounts for a slightly better return. If you have an amount of money you can tie up for awhile, you might look at interest bearing bonds. However, the somewhat improved ROI may not offset the reduced liquidity from tying your money up.

€ Colorado Revised Statutes were sent to the Board- The one paragraph that applies says:

- Whenever any special district organized pursuant to this article has moneys on hand which are not then needed in the conduct of its affairs, the special district may deposit such moneys in any state bank, national bank, or state or federal savings and loan association in Colorado in accordance with state law. For the purpose of making such deposits, the board may appoint, by written resolution, one or more persons to act as custodians of the special district's moneys, and such persons shall give surety bonds in such amount and form and for such purposes as the board may require. Subject to the requirements of part 7 of article 75 of title 24, C.R.S., the special district's moneys may be pooled for investment with the moneys of other local government entities. (6) (a) The total principal amount of general

€ The Board decided to table this until Tom is here next month. What investment options do we have?

€ Also the Committed Funds will also need their own bank account

## 7. New Business

€ Updating Employee Manual- Have already emailed it to the Board to allow adequate time for them to review it, mainly changed the wording and less heavy handed and more useful in making it a working document, and less confusing. The changes are in red.

€ Bo will be in NJ for the next Board Meeting, excused absence

## 8. Adjourn

Greg Motioned, Joyce 2nd

Adjourned at 8:12 pm

DONALD WESCOTT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS Regular Board Meeting  
July 21<sup>st</sup>, 2015  
Open Session Minutes

Called to Order at 7:03 pm

**1. Call to Order & Pledge of Allegiance**

**Attendance:** Greg Gent, John Fredell, Harland Baker, and Joyce Hartung

**Exec Staff:** Chief Vinny Burns, Asst. Chief Scott Ridings

**2. Public Comments**

€ Guests: See attached

€ Public Comments:

**3. Audit- Tom Sistare,**

€ Presented the Audit- no problems were noted during the audit with no abnormalities

€ Banking- we had questions on investing our monies

- After reviewing the notes it appears that depositing public money that is backed by the PDPA is no more risky than backed by the FDIC, the securities are mainly US Treasuries and agencies
- Deposits in banks in terms of risk we are really limited in what we can do and risk involved
  - We don't have enough liquidity to put it directly into US treasuries and pull off a 3% return, you only want to do that if you have the liquidity and in our district that may stretch us thin
  - Going to need to balance the investment against the costs because you will need an agent to handle that whether its % rate or a \$ amount rate
  - We need to review further liquidity before investing, especially in the event we have a major repair we want to make sure we have enough available
- Committed Funds are intertwined with operating funds and for better clarity they should be separate so it's easier to track and see. From a recordkeeping perspective Tom says it's a clean way to segregate those funds.

**4. Administrative**

€ May Meeting Minutes were approved, John Motioned, Harland 2<sup>nd</sup>

€ June Financial Statements- Income was for a future month not current month- will be revised and reviewed next month

€ June Meeting Minutes were approved, Harland motioned, John 2<sup>nd</sup>

**5. Chief's Report**

€ Monthly Run Report

- May 2015- received 292 calls, increase of 59%, AMR calls, 1 building fire \$20,000 loss lightning strike
- June 2015- received 249 calls, increase by 44%, new city contract increased AMR calls

€ Chili Cook off received 3<sup>rd</sup> place in the red and green chili, 4<sup>th</sup> as far as money raised overall

€ 4<sup>th</sup> of July Parade- Large turnout for the parade

€ Trip to Nassau County for Fire Training- Their training facility services 72 stations in Nassau County. Every one of them goes through this training facility. They have so many different structures and objects that could go up in flames from a small room on fire to the whole building being on fire. There are 65 instructors. The firefighters were intensely exposed to firefighting. Hosted us down at 911 memorial, took us out to the Statue of Liberty in the fire boat. The level of expertise wouldn't be found anywhere near here. We are the first out of town group that they have ever hosted, it was new for both parties.

- See slide show next month, amazing trip that we will send more firefighters to every year, budget permitted.

**6. Old Business**

€ The Committed (Reserve) Funds will also need their own bank account

- There was a motion to approve a wire transfer from ColoTrust to PNB Peak Fund in the amount of \$503,752.79 and making the Peak Fund the Reserve Account so we can clearly see what we have in Reserves and not commingle operating and reserve funds. Harland motioned, and John 2<sup>nd</sup>

**7. New Business**

€ Updating Employee Manual- John made a few corrections, Joyce motioned, and John 2<sup>nd</sup>.

**8. Adjourn**

Joyce motioned, Harland 2<sup>nd</sup>

Adjourned at 8:15 pm

**DONALD WESCOTT FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS - PENSION Board Meeting**  
**August 18<sup>th</sup>, 2015**  
**Open Session Minutes**

1. **Call to Order & Pledge of Allegiance** Called to Order at 6:44 pm  
**Attendance:** William McAllister, John Fredell, Joyce Hartung  
**Exec Staff:** Lt Bryan Ackerman. Lt Hampton
2. **Public Comments**  
No guests present  
No public comments made
3. **Administrative**  
€ April 21<sup>st</sup>, 2015 meeting minutes were motioned by Joyce, John 2<sup>nd</sup>
4. **Status of Volunteers / New Business**  
€ Discussed Actuarial report:  
€ What we can expect is that less people will be drawing a pension because the age is growing over the number of years of service before they are vested.  
€ If we don't have an actuarial study that backs up the fund as far as maintaining the fund we aren't allowed to do an increase.  
€ The actuarial study concluded that our funds could not sustain an increase from \$400.00 a month to \$500.00 a month. In order to make it a sustainable fund we would need to add every year a total of \$5,807.00.  
€ We wanted to consider a \$50 bump instead, but we would need an updated actuarial study to be able to do that and the fee for a new study is \$1200. The state only does free studies every two years, so our next report would be in 2017. The board agreed that it would make more sense to put that money into the fund rather than pay for a new study.  
€ The next actuarial report will have changes in the actuarial assumptions (set to occur in Oct 2016) which will reduce the inflation assumption from 3.0% to 2.5% and update the post-retirement mortality tables to reflect increased longevity.  
€ Recommendation is to put what we can in the fund this year (instead of paying for an additional study) if there is money in the budget before the end of the year so we can get the state match (~90%) next year and the board suggested request budget line add for contributions in the 2016 budget.  
€ Last time we contributed was in 2011  
€ Discussion of new legislation to provide alternatives to the pension fund was provided from FPPA, but details are limited and no changes are expected for at least 3 years.  
€ Joyce motioned to present at a general board of directors meeting before the end of the year so that way contribution funds from the reserve account could be put into the fund in 2015 for 2016 match.  
John 2nd  
€ FPPA is having an employee summit- we would like a Board member to come with us to this one day event.
5. **Adjourn** Adjourned at 7:14 pm

**DONALD WESCOTT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS Regular Board Meeting  
August 18<sup>th</sup>, 2015  
Open Session Minutes**

**1. Call to Order & Pledge of Allegiance**

Called to Order at 7:25 pm

**Attendance:** William, McAllister, John Fredell, Harland Baker, and Joyce Hartung  
**Exec Staff:** Chief Vinny Burns, Asst. Chief Scott Ridings

**2. Public Comments**

- € Guests: See attached
- € Public Comments:

**3. Administrative**

- € June Financial Statements were approved, John Motioned, Joyce 2<sup>nd</sup>
- € July Financial Statements were approved, Harland Motioned, Joyce 2<sup>nd</sup>
- € July Meeting Minutes were approved, Joyce motioned, Harland 2<sup>nd</sup>

**4. Chief's Report**

- € Monthly Run Report
  - o July 2015- Increase 39% increase 252 calls- one mutual aid hay trailer fire we were canceled in route to Black Forest
    - Increase in medical calls for 582. AMR district ran 68 calls
- € 4<sup>th</sup> of July Parade- We took last place, we were very last in the parade
- € 531 ladder crew attended Black Forest Open House
- € Chapel Hills Mall safety fair event with the kids
- € Christmas Party will be held at the Antlers Hilton on November 28<sup>th</sup>
  - o Free parking and \$89 room rate
- € One of our Firefighters is the 2016 Mr. January- Colorado is the most popular calendar
- € See slide show next month, the training officer deployed and so the slideshow will be delayed a month
- € We do have a team of 4 firefighters in California- they are already asking that we extend. On average 150 new fires are starting daily. California, Washington, Montana, Idaho and Oregon are on fire so they will work 14 days and can extend a week but have to have 2 days off.
  - o We have Captain Pearson, Lt. Balvanz, Lucas Owens, and Shaun Leonhardt

**5. Old Business**

- o The auditor provided letters to the Board and we need a motion to accept and approve the 2014 audit. It has already been submitted to the state but we need it on the record. The board will be taking time to read before the next meeting

**6. New Business**

Entered at 8:18 pm

**7. Entered Executive Session: CRS Section 24-6-402(4)(e)- 'To determine positions relative to matter that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.'**

No decisions have been made

Exited at 8:49 pm

**8. Adjourn**

Adjourned at 8:52 pm

Joyce motioned, Harland 2<sup>nd</sup>

**DONALD WESCOTT FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS Regular Board Meeting**  
**September 15<sup>th</sup>, 2015**  
**Open Session Minutes**

1. **Call to Order & Pledge of Allegiance** Called to Order at 7:05 pm  
**Attendance:** William, McAllister, Greg Gent, Harland Baker, and Joyce Hartung  
**Exec Staff:** Chief Vinny Burns, Asst. Chief Scott Ridings  
Entered at 7:06 pm
2. **Entered Executive Session: CRS Section 24-6-402(4)(b)- 'For a conference with the District's attorney for the purpose of receiving legal advice on specific legal questions.'**  
No decisions have been made Exited at 8:23 pm
3. **Public Comments**
  - € Guests: See attached
  - € Public Comments:
4. **Swearing in of Robert Mulrone-Hurd**
5. **Administrative**
  - € August Financial Statements were approved
  - € August Meeting Minutes were approved, Bo motioned, Joyce 2<sup>nd</sup>
6. **Chief's Report**
  - € Monthly Run Report
    - o July 2015- Increase 30% increase 174 calls to 227 calls- 2 mutual aid grass fires and 1 vehicle fire
  - € Christmas Party will be held at the Antlers Hilton on November 28<sup>th</sup>
    - o Free parking and \$89 room rate
  - € Slideshow of NY- First department outside of Nassau County to go to this facility. Nassau County has 72 departments. Class A fire not propane. Cars, buildings, boat, bus, train, props everything burns. Our mission was to learn more about truck work. So we set up the syllabus to improve our truck skills. All of the fires also used diesel fuel to make sure it was smokey. Once a year the walls are moved so no one gets used to the layout. They had about 50 people on staff to go in and fix the rooms that we destroyed. Took a private tour of the WTC. Board members would like to be approved for this trip. What a great opportunity for this type of exposure
  - € On September 25<sup>th</sup> the Air Force Cadets have teamed up with the Red Cross and will be out in our community replacing up to 3 smoke detectors per home.
7. **Old Business**
  - o The auditor provided letters to the Board and we need a motion to accept and approve the 2014 audit. It has already been submitted to the state but we need it on the record. Joyce motioned to acknowledge and accept the 2014 audit, Harland 2<sup>nd</sup>
8. **New Business**
  - Budget**
    - Followed trends and increased income in 312 due to us being extremely conservative in the past. Budget numbers are approximately \$ 200,000.00 above last year
    - 420.3- only increased by \$2,400.00 and saved us \$36,000.00 had we renewed with Rocky Mountain
    - 420.5- padded this number because we won't even have a first glance until Mid-October
    - 510.5- gave employees a 7% raise- we did reflect this in FPPA, D&D and payroll taxes
      - o Adjusting compensation to maintain current employees, especially the medic position
    - 511.1- decreased- fuel has not really bounced back to the all-time high
    - 511.2- increased by \$5,000.00 Our equipment has plateaued here and so this number normally gets a large sum, this year we feel as though we're maintaining at this level effectively
    - 520- Spread money around all of our utilities
    - 530- Training budget doubled to accommodate 3 trips- 1 to NY for 5 employees, 3 to TX for Chief Fire Officer and Fire Instructor class. In prior years there hasn't been enough funds to get everyone

educated for the next step up and so that's why we are doing it now. We always want to educate the staff for the next advancement in the personnel's career.

- 550.2- Eliminated First aid supplies- AMR Provides
- Next month would like to see the payscale

**Wildland Profit- \$ 31,507.41**

**9. Adjourn**

Joyce motioned, Harland 2nd

Adjourned at 9:55 pm

**DONALD WESCOTT FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS Regular Board Meeting**  
**October 20<sup>th</sup>, 2015**  
**Open Session Minutes**

**1. Call to Order & Pledge of Allegiance**

Called to Order at 7:07 pm

**Attendance:** John Fredell, Greg Gent, Harland Baker, and Joyce Hartung

**Exec Staff:** Chief Vinny Burns, Asst. Chief Scott Ridings

**2. Public Comments**

€ Guests: See attached

€ Public Comments:

- Dennis Feltz: can you post the meeting minutes and agenda on the website?
  - With construction on Station 22 when do you think they will be forced out of the south end and what % of the budget will that cut.
    - We have looked at it as a Board but no actions are finalized.

**5. Administrative**

€ September Financial Statements were approved

€ September Meeting Minutes were approved, Joyce motioned, Harland 2<sup>nd</sup>

**6. Chief's Report**

€ Monthly Run Report

- September 2015- Increase 13% increase 215 calls to 243 calls

€ Bringing in the last girder from the WTC to the new fire station in Fort Collins, so we will be going to line the street and help be the guardians as it makes its way to the New Fire Station.

€ Halloween Patrol

€ Santa Patrol is on December 19<sup>th</sup>, ends at the clubhouse in High Forest Ranch

€ Internal Kids Christmas Party December 5<sup>th</sup> 9am-11am

€ Annual Awards Dinner November 28<sup>th</sup>

**7. Old Business**

**Budget**

€ No significant changes at this time, however we will have a different number for 420.3

- COHealthOp will no longer be around as of 12/31/15
- Ahead of the 80,000 people now out of health insurance- VP visited us last Monday and made comments like 'I don't know if I am even going to have a job.' They bit off more than they can chew by going from 14,000 to 80,000 in a year.
- Will have an accurate number for this line item next month for the 2016 year.

€ Workman's compensation is also not available yet and so this number is heavily padded due to last year's 22% increase, hopefully we have over padded this number.

- Cannot get insured with any other insurance other than Pinnacol or the SDA Pool. We don't want to take on the risk of being self-insured. We also have an open claim that hopefully will go away by the end of the year and so getting lower rates isn't realistic at this time.

€ Pay scale is attached. We looked at redoing the pay scale by going from an \$800 step to a \$1,000 step and from there gave an overall 7% raise. Once you get to the paramedic we gave them an additional \$2,000 to hopefully help retain them. So the Officers needed to be redone to make more than the Medic and the Asst. Chief and the Chief need to make more than the Officers. So the higher tier is more than a 7% increase but it has been adjusted accordingly.

- Paramedics go through school for 2 years and then give us 3 years of their time, if they choose to leave the reimburse us. We currently have 2 in school that will graduate in 2017.

€ Compare 2014 numbers, make us more competitive as a Department

**8. New Business**

**9. Adjourn**

Joyce motioned, John 2nd

Adjourned at 7:54 pm

**DONALD WESCOTT FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS Regular Board Meeting**  
**December 1<sup>st</sup>, 2015**  
**Open Session Minutes**

**1. Call to Order & Pledge of Allegiance**

Called to Order at 7:08 pm

**Attendance:** John Fredell, Bo McAllister, Greg Gent, Harland Baker, and Joyce Hartung

**Exec Staff:** Chief Vinny Burns, Asst. Chief Scott Ridings

**2. Public Comments**

- € Guests: See attached
- € Public Comments: None

Entered at 7:10 pm-8:36 pm

**3. Executive Session: 24-6-402(4)(b) CRS " Conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions."**

No decisions were made

**4. Administrative**

- € October Financial Statements were approved
- € October Meeting Minutes were approved, Joyce motioned, Bo 2<sup>nd</sup>

**5. Chief's Report**

- € Monthly Run Report
  - o October and November 2015- Increase 24% increase 374 calls to 462 calls
  - o \$400.00 Fire loss- Microwave
- € Successful Halloween Patrol
- € Successful Annual Awards Dinner
- € 4 day rapid intervention team with the entire Northgroup- writ training (Fire Fighter down) practiced with neighboring districts. Worked through the bugs in the policy since we have never enacted on the written policy- Station 3
- € Santa Patrol is on December 19<sup>th</sup>
- € Internal Kids Christmas Party December 5<sup>th</sup> 9am-11am
- € Hearts go out to the victims of the Planned Parenthood- will be present at Fridays funeral for Officer Swasey
- € Black Forest while covering our District for the Awards dinner there was a 4 hour standoff on Gleneagle. They had a 48 person contingent from Douglas County SWAT team debrief

**6. Old Business**

- € The Volunteer Pension Fund is looking for 5800.00 to put in the fund so the state matches the funds next year. If we wanted to do the pay increase from 400-500 we need to input monies. Approve Reserve Funds from 640, John motions to approve, Joyce 2<sup>nd</sup>

**Budget**

- € 420.5 Workman's compensation went down, discuss further in January in an Executive Session.
  - o John motioned to approve the 2016 budget, Bo 2<sup>nd</sup>
    - State Forms for Finalized Budget
      - Resolution to Appropriate Sums of Money
      - Transparency
      - DEO
      - Budget Message
      - Certification of Levies
      - Lease-Purchase
      - Letter of Budget Transmittal

**7. New Business**

- € Peoples Bank need updated Driver's License and Signatures
- € Flooding in Chiefs Office, Roger Lance received 3 bids and approximately it is \$17,980.00 redirect water to culverts away from building. Approve Capital improvement 620.2, Joyce motions to approve, Harland 2<sup>nd</sup>
- € Meeting dates for 2016 were approved

**8. Adjourn**

Joyce motioned, John 2<sup>nd</sup>

Adjourned at 10:04 pm



**DONALD WESCOTT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS Regular Board Meeting  
January 19<sup>th</sup>, 2016  
Open Session Minutes**

**1. Call to Order & Pledge of Allegiance**

Called to Order at 7:00 pm

**Attendance:** John Fredell, Bo McAllister, Greg Gent, and Harland Baker  
**Exec Staff:** Chief Vinny Burns, Asst. Chief Scott Ridings

**2. Public Comments**

- € Guests: See attached
- € Public Comments: None

**4. Administrative**

- € November Financial Statements were approved
- € December Financial Statements were approved
  - Wildland Checks- profited over 45,000.00 and deployed 3x
  - Check with Auditor to see if there is a more appropriate report to show all un-cleared expenses.
  - 312- Over budget on SO tax so an additional 45,000.00 of unbudgeted income
  - 402.3- Over budget on Health Insurance due to changing 3x
  - 510.5- Over budget by one payroll due to pay out was Jan. 2<sup>nd</sup> of 2015 even though it was a 2014 payroll
  - 511.2- Maintenance almost right on budget
- € December Meeting Minutes were approved, Bo motioned, Harland 2<sup>nd</sup>

**5. Chief's Report**

- € Year End Run Report
- € 2014-2015 Increase of 33% 2217 to 2956 calls
- € Successful Kids Christmas Party- Thank you Angela LaMarca
- € Construction on backside of Station 1 is complete

**7. New Business**

- € Publicly announce Call for Nominations for our Board of Directors
  - i. Please call Stacey 719-488-8680 or stop by during the hours of 8am-2pm to pick up a form

Entered at 7:30 pm-7:42 pm

**Executive Session:**

- € Executive Session: **24-6-402(4)(f) CRS** "To discuss personnel matters" but not available for the following discussions: 1) to discuss general personnel policies; 2) if the employee who is the subject of the executive session has requested an open meeting; 3) if the personnel matter involves more than one employee and all of the affected employees have requested an open meeting; or 4) to discuss any member of the governing body.

Entered at 7:42 pm-7:58 pm

- € Executive Session: **24-6-402(4)(e) CRS** "To determine positions relative to matter that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.

**No Decisions were made**

John Motioned, Bo 2<sup>nd</sup>

**8. Adjourn**

Adjourned at 8:00 pm

John motioned, Harland 2<sup>nd</sup>

**DONALD WESCOTT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS Regular Board Meeting  
February 16<sup>th</sup>, 2016  
Open Session Minutes**

**1. Call to Order & Pledge of Allegiance**

Called to Order at 7:15 pm

**Attendance:** John Fredell, Bo McAllister, Greg Gent, Joyce Hartung and Harland Baker

**Exec Staff:** Chief Vinny Burns, Asst. Chief Scott Ridings

**2. Public Comments**

€ Guests: See attached

€ Public Comments: None

**4. Administrative**

€ January Financial Statements were approved

€ December Meeting Minutes were approved- Auditor had said there may be a report that they can rcreate but charges \$100.00-\$200.00 per hour to create it, Joyce motioned, Bo 2<sup>nd</sup>

**5. Chief's Report**

€ January Run Report 231 in 2015 – 216 in 2016 decrease 6%

**7. New Business**

Entered at 7:22 pm- 8:22 pm

Executive Session:

€ Executive Session: **24-6-402(4)(e) CRS** "To determine positions relative to matter that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.

No Decisions were made

Bo Motioned, John 2<sup>nd</sup>

**8. Adjourn**

John motioned, Bo 2<sup>nd</sup>

Adjourned at 8:25 pm

**DONALD WESCOTT FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS Regular Board Meeting**  
**February 25<sup>th</sup>, 2016**  
**Open Session Minutes**

**1. Call to Order & Pledge of Allegiance**

Called to Order at 6:05 pm

**Attendance:** John Fredell, Bo McAllister, Greg Gent, Joyce Hartung and Harland Baker

**Exec Staff:** Chief Vinny Burns, Asst. Chief Scott Ridings

**2. Public Comments**

€ Guests: There was no Public Attendance

€ Public Comments: None

**3. New Business**

Consideration of, and Possible Action on, a proposed resolution establishing the Donald Wescott Fire Protection Northern Sub-district

Motioned by Joyce, John 2<sup>nd</sup> all in favor with approved amendments

**7. Adjourn**

Joyce Motioned, Bo 2<sup>nd</sup>

Adjourned at 7:15 pm