

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
January 21, 2014
Open Session Minutes

1. Call to Order & Pledge of Allegiance

Called to Order at 7:06 pm

Attendance: Scott Campbell, Greg Gent, Harland Baker, Joyce Hartung and William McAllister

Exec Staff: Chief Vinny Burns and Assistant Chief Scott Ridings

2. Introductions

€ Guests: see attached sign in sheet

€ Public Comments: None

3. Letter of Resignation

Scott Campbell presented his Letter of Resignation from the Board of Directors due to personal reasons. He expressed his gratitude to Wescott Fire for serving on the Board for over 6 years and wished everyone the best. He immediately excused himself from the remainder of the meeting.

4. Reassignment of Board Positions

Greg Gent was nominated and unanimously voted to serve as Chairman

Harland Baker was nominated and unanimously voted to serve as Secretary

Joyce Hartung remains unchanged as Treasurer

Bo McAllister remains unchanged as Board Member

The District will pursue candidates to fill the vacant position

5. Administrative

€ November 16, 2013 meeting minutes were unanimously approved

€ December 3, 2013 meeting minutes were unanimously approved

€ November and December financial statements were submitted

- It was noted end of year close out still in progress and will most likely continue through March
- First look shows a profit in Wildland Revenue of \$96,000 for 2013
- Received more in Special Ownership tax than planned in 2013
- Expenditures were 1% over budget due to Vehicle and Station Maintenance which was reported to the Board a few months ago. Overtime was another area which exceeded planned expenditures due to Black Forest Fire, in which the initial costs of fighting the fire were borne by the local fire districts
- Adjustments have been made to the 2014 budget based upon actual expenditures and trend analysis

€ Board approved the 2014 Board Meeting Schedule and posted on the website

€ Special District Transparency Notice posted on the District's website as well as with Department of Local Affairs (DOLA) and Special District Association (SDA) of Colorado in accordance with State statute

6. Chief's Report

€ December Run Report: 159 calls as compared to December 2012 of 209 calls, down 24% in call volume. End of year report will be presented next month.

€ First combined annual Christmas Party with Black Forest Fire

€ Santa Patrol was successful and brought in the Christmas spirit

7. Old Business

- € Merger Committee: There were no meetings held in December. However, Black Forest did appoint a new board member, Bill Merchant, to the Merger Committee. It's been difficult in getting together with both board and committee members
- € McAllister asked the Board about the possibility of pursuing a mill levy increase again this year. A discussion ensued, with the Board agreeing to look at the feasibility and a better marketing approach.

8. New Business

€ 2014 Election: May 6, 2014

- Three board member positions are up for re-election
- Board passed a Resolution to Appoint Cheryl Marshall as the Designated Election Official (DEO)
- Call for Nominations will be February 5 – 20, 2014
- Deadline to submit Self-Nomination form is February 28, 2014
- Deadline for cancellation of election is March 4, 2014, and only applies if the District receives no self-nominations

€ 2014 Policy Changes

- Burns/Ridings presented to the Board specific policy changes for approval and adoption. Some of the changes were to update policies already in place, but never documented. Attached are the proposed changes presented to the Board.
- The Board unanimously accepted the proposed changes and directed the policies to be incorporated into a newer version of the Policy and Procedures Manual. The Board further directed the updated manual to be distributed to all personnel.

9. Adjourn

Adjourned at 8:51 pm

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
February 18, 2014
Open Session Minutes

1. Call to Order & Pledge of Allegiance

Called to Order at 7:11 pm

Attendance: Greg Gent, Joyce Hartung and William McAllister. Harland Baker arrived late.

Exec Staff: Chief Vinny Burns and Assistant Chief Scott Ridings

2. Introductions

€ Guests: see attached sign in sheet

€ Public Comments: Lisa Hatfield asked the status of the Fire Marshall position for the District. Gent explained the position was eliminated due to budget constraints.

3. Administrative

€ January 21, 2014 Meeting Minutes were unanimously approved with no changes

€ January Financial Statements were accepted

▪ 10.5% expended to date, slightly higher than normal. Appears the health insurance premium for February was posted in January, which will need to be corrected.

▪ Overtime slightly higher because it reflects the vacation used during the holidays

€ Preliminary End of year 2013 Report presented, still work in progress

4. Chief's Report

€ Monthly Run Report for January: 150 calls in 2014, as compared to 2013 of 186 calls, a 19% decrease. Breakdown as follows: 1 Fire, 94 EMS, 9 Service Calls, 37 Good Intent, and 9 Fire Alarms.

€ Ladder 531 experienced a catastrophic failure of a pressure cap which caused hydraulic fluid to leak inside the main cab. Major damage has occurred in the electrical circuits and will require extensive repairs. A claim has been submitted to VFIS regarding the damage.

5. Old Business

€ Merger Committee: There were no meetings held in January.

€ Cost estimates have been obtained for replacement of the SCBA's for \$120,000 and \$80,000 for 20 sets of new bunker gear. Bunker gear costs about \$1800 per set. Board approved this purchase as part of the 2014 budget.

€ Based upon discussions with Chief Burns, Board Member McAllister recommended foregoing any further discussions about pursuing another mill levy increase. No further discussion.

6. New Business

€ **Station #3**

▪ Chief Burns reported to the Board that a homeowner near Station #3 expressed interest in purchasing the lot. Currently Station #3 is used for storage, some general training, and provides the El Paso County Sherriff's officers a rest stop.

▪ Baker offered to contact the homeowner for more information and will report back next month

€ **Hwy 83 Fire Mitigation Efforts**

€ Efforts underway to continue the Hwy 83 Shaded Fuel Break project by obtaining a State Grant

€ 22 homeowners have been identified as potential participants in the grant project

€ Grant proposal covers approximately 300 acres identified as a high hazardous area in the Community Wildfire Prevention Plan (CWPP)

€ **Wells Fargo Public Financing**

- Met with representatives from Wells Fargo who would like to present potential re-financing options for Station #2. Any proposals will be presented next month.

€ **Special District**

- Governor Hickenlopper just signed a new bill regarding the upcoming Coordinated Election. More information will be provided by SDA regarding these new election laws.

€ **Insurance Services Organization (ISO)**

- ISO notified the District our organization would be re-evaluated this year for

€ **Introduction of John Fredell to the Board**

- With the current vacancy on the board, the Board asked Mr. Fredell if he was interested in this vacancy and asked him to introduce himself
- Mr. Fredell provided a brief overview of his background and expressed his interest in filling this position
- Hartung motioned to appoint Mr. Fredell to the Board, McAllister seconded the motion. The Board unanimously voted to appoint Mr. Fredell to the Board. The Oath of Office will be administered at next month's meeting.

7. Executive Session

The board unanimously voted to enter into Executive Session at 8:05pm, pursuant to Colorado Revised Statute, Section 24-6-402-(4)(e) to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators." In attendance were Gent, Baker, McAllister, Hartung, Burns and Ridings.

8. Executive Session ended at 8:50 pm with no decisions. The regular meeting was immediately adjourned.

9. **Adjourn**

Adjourned at 8:51 pm

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
March 18, 2014
Open Session Minutes

1. Call to Order & Pledge of Allegiance

Called to Order at 7:08 pm

Attendance: Greg Gent, Harland Baker, William McAllister and John Fredell

Ms. Hartung was excused.

Exec Staff: Chief Vinny Burns and Assistant Chief Scott Ridings

2. Oath of Office & Swearing In Ceremony

€ John Fredell was sworn in to a vacant board seat due to Scott Campbell resigning on January 16, 2014

€ Greg Gent and Harland Baker were sworn in as Elected Officials of the Board of Directors for Wescott Fire as there were no other candidates interested in these vacancies. Ms. Hartung will be sworn in at the next board meeting on April 15, 2014. Their new terms expire May 2018. The Oath of Office was administered to them

3. Board Positions

€ As the first order of business, the new board members voted to assume roles. The following are names & positions, unanimously voted:

Greg Gent	Chairman
Harland Baker	Secretary
Joyce Hartung	Treasurer

4. Public Comments

€ Guests: see attached sign in sheet

€ Public Comments: Resident Susan Hindman voiced concerns over the recent announcement made by Black Forest Fire regarding a potential merger. Specifically, she was concerned about who would become the new Fire Chief. Chief Burns stated for the record the Merger committee, comprised of members from both boards, has only met twice and a potential merger would be at least a year or more down the road. Operationally, both fire districts are working more closely together, to streamline training. Merger talks have been put "on hold" until Black Forest can sort out their own issues.

5. Administrative

€ February 19th, 2014 meeting minutes were unanimously approved with no changes

€ February Financial Statements were accepted

- 10.7% expended to date – below expected levels
- First initial installment received from El Paso County Treasurer's office
- No unusual purchases or issues for the month

6. Chief's Report

€ Monthly Run Report for January: 196 calls in 2014, as compared to 2013 of 168 calls, a 17% increase. Breakdown as follows: 1 Fire, 5 Overheat, 108 EMS, 7 HAZMAT, 11 Service Calls, 48 Good Intent, and 15 Fire Alarms.

€ Insurance Service Organization (ISO) will be visiting us in April to assess our progress and re-evaluate our ratings. This is a major event for the District and will require an "all hands" effort to get the stations prepared and paperwork in order.

€ Fire activity has picked up considerably because of the windy and dry conditions. Unfortunately, this could be a precursor of things to come for this summer.

7. Old Business

€ Black Forest Merger Committee: No meetings have been held

8. New Business

€ No new business

9. Executive Session

The board unanimously voted to enter into Executive Session at 7:48 pm, pursuant to Colorado Revised Statute, Section 24-6-402-(4)(e) to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators." In attendance were Gent, Baker, McAllister, Fredell, Burns, Ridings and Marshall.

10. Executive Session ended at 8:08 pm with no decisions. The regular meeting was immediately adjourned.

11. Adjourn

Adjourned at 8:09 pm

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
April 15, 2014
Open Session Minutes

1. **Call to Order & Pledge of Allegiance** Called to Order at 7:33 pm
Attendance: Greg Gent, Harland Baker, Joyce Hartung, William McAllister and John Fredell
Exec Staff: Chief Vinny Burns and Assistant Chief Scott Ridings
2. **Oath of Office & Swearing In Ceremony**
 - € Joyce Hartung was sworn in as the District's newly elected board member
3. **Public Comments**
 - € Guests: see attached sign in sheet
 - € Public Comments: None
4. **Administrative**
 - € March 18, 2014 meeting minutes were unanimously approved with no changes
 - € March Financial Statements were tabled until next month
 - € Resolution to Amend the 2013 budget tabled until next month
 - € Annual Audit begins in May
5. **Chief's Report**
 - € Monthly Run Report for March: 173 calls in 2014, as compared to 2013 of 194 calls, an 11% decrease. Breakdown as follows: 7 Fire, 89 EMS, 1 HAZMAT, 18 Service Calls, 53 Good Intent, and 5 Fire Alarms.
 - € Highway 83 Shaded Fuel Break. Submitted a grant application totaling \$471,000, involving 20 individual property owners, and encompassing over 270 acres for fire mitigation efforts along this strategic corridor. Awaiting results.
 - € Insurance Service Organization (ISO): Burns publicly congratulated Assistant Chief Scott Ridings on a job well done for organizing and preparing for the ISO. Inspection went well. Documentation was in order and well presented to the inspector. ISO evaluations are usually conducted every 10 years, explaining the criticality of this review. Many factors are used in determining the ISO rating, such as personnel, station location, fire apparatus and equipment. ISO ratings affect homeowners' insurance rates.
 - € Successful "chipping project" with John Fredell in his community. District policy is to bring 5 or more homeowners together to tackle fire mitigation. Chipping days planned for Pleasant View and Timber Ridge.
6. **Old Business**
 - € Station Alerting. McAllister inquired about the status of the station alerting. Ridings responded this project is on hold until January pending some upgrades needed to tap into Dispatch.
7. **New Business**
 - € Vehicle Maintenance. Multiple problems, costing a total of \$17,878:
 - a. Catastrophic failure of a mixing valve in Ladder 531 where coolant burst into the main cab causing electrical problems. LDR 531 was towed to Max Fire for repairs. Paperwork was submitted to VFIS under our vehicle insurance plan and the repairs were covered.

- b. Radiator Aluminum in Ladder 531. Total failure of the aluminum radiator. Due to the location of the radiator it was deemed more prudent to replace the aluminum radiator with a brass copper one, which required being custom built for the vehicle, and costing \$4,500, not including the labor to install. Colorado Springs Fire has replaced all of their aluminum radiators.
- c. Radiator Aluminum in Engine 511. Exact same problem. Plus two fan hubs at \$1300.
- d. Radiator Aluminum in Engine 513. Exact same problem. Fixed by Rocky Mountain \$2278. Plus two fan hubs at \$1300.

This will cause an overall impact to the vehicle maintenance budget for 2014.

8. Executive Session

The board unanimously voted to enter into Executive Session at 8:31 pm, pursuant to Colorado Revised Statute, Section 24-6-402-(4)(e) to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators." In attendance were Gent, Baker, McAllister, Hartung, Fredell, Burns and Ridings. Executive Session ended at 8:49 pm with no decisions. The regular meeting was immediately adjourned with no announcements

9. Adjourn

Adjourned at 8:50 pm

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
May 20, 2014
Open Session Minutes

1. **Call to Order & Pledge of Allegiance** Called to Order at 7:51 pm
Attendance: Greg Gent, Harland Baker, Joyce Hartung, William McAllister and John Fredell
Exec Staff: Chief Vinny Burns and Assistant Chief Scott Ridings

2. **Public Comments**
 - € Guests: see attached sign in sheet
 - € Public Comments: None

3. **Administrative**
 - € April 15, 2014 meeting minutes were unanimously approved with no changes
 - € April Financial Statements were approved
 - € Resolution to Amend the 2013 budget was approved
 - € Annual Audit begins in May

5. **Chief's Report**
 - € Monthly Run Report for April: 166 calls in 2014, as compared to 2013 of 166 calls, an 5% decrease. Breakdown as follows: 3 Fire, 90 EMS, 3 HAZMAT, 12 Service Calls, 42 Good Intent, and 8 Fire Alarms.
 - € Insurance Service Organization (ISO) ISO ratings affect homeowners' insurance rates. Burns reported that we went from a 5 to a 3 rating. Non-hydrant areas will drop from a 9 to a 8b
 - € Successful "chipping project" continuing within the district. Chief Ridings will prepare a report with man hours for the chipper.
 - € Cheryl Marshall is resigning and moving on to better adventures, Stacey Popovich will be her replacement

6. **Old Business**
 - € None

7. **New Business**
 - € Harland brought up in reference to the Run Report, would it be feasible to send out a smaller vehicle prior to sending out the fire truck. Unfortunately with limited man power it would cost more in labor than savings of sending out a smaller truck first.

8. **Executive Session**

The board unanimously voted to enter into Executive Session at 8:37 pm, pursuant to Colorado Revised Statue, Section 24-6-715-(4)(e) to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators." In attendance were Gent, Baker, McAllister, Hartung, Fredell, Burns, Ridings, Marshall, and Popovich. Executive Session ended at 9 pm with no decisions. The regular meeting was immediately adjourned with no announcements

9. **Adjourn** Adjourned at 9:01 pm

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
June 17, 2014
Open Session Minutes

1. Call to Order & Pledge of Allegiance

Called to Order at 7:12 pm

Attendance: Greg Gent, Harland Baker, William McAllister

Exec Staff: Assistant Chief Scott Ridings

2. Public Comments

€ Guests: see attached sign in sheet

€ Public Comments: Addressed the concerns with Nancy about the typo in the excel spreadsheet on May 29, 2014 and confirmed the problem resolved.

3. Administrative

€ May 20, 2014 meeting minutes were unanimously approved with no changes

€ May Financial Statements were approved

4. Auditors Report

€ Went through a summary of 2013 Financials. Assets increased by \$ 69,557.00 from 2012 to 2013. Wildland income decreased from 2012-2013 by \$ 89,858.00. Current Liabilities decreased by almost half from 2012-2013 by \$ 14,050.00. There was no receivables in 2013.

5. Chief's Report

€ Monthly Run Report for May: 184 calls in 2014, as compared to 2013 of 176 calls, an 5% increase. Breakdown as follows: 2 Fire, 102 EMS, 3 HAZMAT, 16 Service Calls, 47 Good Intent, 12 Fire Alarms and 2 Special Incidents.

6. Old Business

€ None

7. New Business

€ None

9. Adjourn

Adjourned at 7:47 pm

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
July 15, 2014
Open Session Minutes

1. Call to Order & Pledge of Allegiance

Called to Order at 7:07 pm

Attendance: Greg Gent, Harland Baker, William McAllister, Joyce Hartung, and John Fredell

Exec Staff: Chief Vinny Burns

2. Public Comments

€ Guests: none

€ Public Comments: Lisa Hatfield was in for Nancy Wilkins and wanted to discuss the spreadsheet. Her and I discussed it in regards to Nancy has a copy of the official report and to use that instead of the internal spreadsheet that originally contained an error but was fixed on May 29, 2014.

3. Administrative

€ June 17, 2014 meeting minutes were unanimously approved with no changes

€ June Financial Statements are pending upon further investigation of budget for large equipment purchase as well as SCBA Line.

4. Chief's Report

€ Monthly Run Report for June: Will be done by Assistant Chief Scott Ridings when he returns next month.

€ Went over the official ISO report: In places where there are hydrants we are now a class 3. In places without a fire hydrant it is a class 3Y.

€ Safety Fair- Not a huge turnout- coincided with Gleneagle garage sale and Boy Scouts. Next year will be held on different weekend.

5. Old Business

€ None

6. New Business

€ FPPA Election- The FPPA did an election last month and the Statewide Employees Approved to a ½% increase every year for the following 8 years. This in no way affects the Board or the budget; it is solely an increase for the employee.

a. The Board Voted 3 to 2 against the increase

7. Executive Session

€ The board unanimously voted to enter into Executive Session at 7:48 pm, pursuant to Colorado Revised Statue, Section 24-6-715-(4)(e) to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators." In attendance were Gent, Baker, McAllister, Hartung, Fredell, Burns, and Popovich. Executive Session ended at 8:48 pm with no decisions. The regular meeting was immediately adjourned with no announcements

8. Adjourn

Adjourned at 8:48 pm

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
August 19, 2014
Open Session Minutes

1. Call to Order & Pledge of Allegiance

Called to Order at 7:08 pm

Attendance: Greg Gent, Harland Baker, Joyce Hartung, and John Fredell

Exec Staff: Chief Vinny Burns, Assistant Chief Scott Ridings

2. Public Comments

€ Guests: See Attached

€ Public Comments:

3. Administrative

€ June 17, 2014 meeting minutes were unanimously approved with no changes at July Meeting.

€ June Financial Statements were unanimously approved after the funds were put in appropriated line items

€ July 15, 2014 meeting minutes were unanimously approved with approved changes to the public comments, Lisa Hatfield substituted for Nancy Wilkins from OCN and wanted to discuss the spreadsheet. Nancy has a copy of the official report which should be used instead of the internal spreadsheet that corrected on May 29, 2014.

€ FPPA Election- The FPPA did an election 2 months ago and the Statewide Employees Approved to a ½% increase every year for the following 8 years. This in no way affects the Board or the budget; it is solely an increase for the employee. Our vote was due to FPPA on August 1, 2014.

- The Board Voted 3 to 2 against the increase.

€ July Financial Statements was tabled until next meeting

- 368 line item Miscellaneous income
- 510 line item- Overtime- 88% used but deployment will show up in August but the State will reimburse this

4. Chief's Report

€ Monthly Run Report for June: June 2013 was 190 calls, June 2014 was 173 calls we are down 9%. We had 1 Wildland Fire call off of Old Ranch Road, no property loss

€ Monthly Run Report for July: July 2013 was 186 calls, July 2014 was 181 calls we are down 2%.

- Overall we are down 4% less than last year

€ Deployment of four firefighters went to California for 14 days. Mixed crew of paid and none paid firefighters. They served at both CA July Lightning and Happy Camp Complex. Maintenance is being done currently to our Engine.

5. Old Business

6. New Business

€ Resume handed out for perspective New attorney, Dino Ross. He has made himself available to come down for next month's meeting to answer any questions. He specializes in Special District- Fire District.

- a. Board of Directors need to approve the attorney for them. Assistant Chief Scott Ridings would recommend meeting with him next month and meeting him in person. The Board agrees to meet with him next month.

8. Adjourn

Adjourned at 7:46 pm

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
September 16, 2014
Open Session Minutes

1. Call to Order & Pledge of Allegiance

Called to Order at 7:10 pm

Attendance: Greg Gent, Bo McAllister, Joyce Hartung, and John Fredell

Exec Staff: Chief Vinny Burns, Assistant Chief Scott Ridings

2. Public Comments

€ Guests: See Attached

€ Public Comments:

3. Dino Ross

€ Specializes in Special Districts with Fire Protection Districts being his specialty.

- The Board asked several questions regarding his experience and other organizations that he currently represents.

4. Administrative

€ July Financial Statements were Approved upon clarification

€ August Meeting Minutes were approved

€ August Financial Statements require further review of bank statements.

- The discrepancy is 74,640.18 spent in the month of August.
 - Wildland Salaries, Wildland Expenses, and Maintenance several accounts that had large sums that went out that were above regular monthly expenses
- Discussed the Mortgage payment on Station 2
- Also a question arose that we should look at different bank accounts since we have several that are acquiring little to no interest. We will need to look in the future at combining funds and have less banks accounts but the interest on the Fund accounts are the going rate. This was looked into several years ago when we switched to Wells Fargo.
- Guidelines to where funds may be allocated and the limitations as to where we can place the funds.

€ Bank Balance Statements need a header, and the Meeting Agenda the Board of Directors would like to see a space for start time

€ Maintenance is almost 100% the Chiefs are aware of this unfortunately this will go over budget due to probability of repairs in the next four months.

5. Chief's Report

€ Monthly Run Report for August: August 2013 was 183 calls, August 2014 was 173 calls we are down 5%.

€ Fill the Boot for MDA raised \$4,413.43.

€ October 4th we are participating in Fire Prevention Week and the Station will be having an Open House from 10am-2pm. We will not be doing anything extravagant except opening our doors and giving tours to the public that day.

€ December 20th we will be having our Christmas Party at the Academy Hotel.

6. Old Business

€ Dino Ross

- Bo McAllister had asked what happened to our previous attorney. Our previous attorney transitioned into Estate planning and wills and had decided to not proceed in Litigation. He has since left the firm he was at and we were not given any contact information or forwarding information and he is gone.
- The discussion of rates. He has a monthly rate or an hourly rate depending on our preference. Joyce Motioned to elect Dino Ross as our new attorney and hire him on an hourly basis. John second that motion, all were in favor.

7. New Business

€ Budget- Went through all categories of the budget based on preliminary numbers given to us. There were a few typos made and will be corrected for next meeting.

- Went ahead and revamped some line items.
- Question on 520.3 as to why the decrease in funds needed- Black Hills Energy was put into Natural Gas and taken out of Electric
- Two Capital projects
 - 15 radios- need to improve supply as well as replace obsolete radios
 - Server upgrade an tablets to replace toughbooks

€ Selling of Station 3 status. Will discuss next meeting with Harland when he returns.

€ Communications as far as the same page to communicate between different venues is waiting on the system to upgrade before we do an upgrade to make sure we upgrade to a new system.

8. Adjourn

Adjourned at 8:56 pm

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
October 21, 2014
Open Session Minutes

1. Call to Order & Pledge of Allegiance

Called to Order at 7:24 pm

Attendance: Harland Baker, Bo McAllister, and John Fredell

Exec Staff: Chief Vinny Burns, Assistant Chief Scott Ridings

2. Public Comments

- € Guests: Nancy Wilkins, Troop 93, See attached
- € Public Comments:

4. Administrative

- € August Financial Statements were Approved upon clarification by Bo, 2nd by John
 - Spent on Deployment- \$22,753.70
- € September Meeting Minutes were Approved by Bo, 2nd by John
- € September Financial Statements were Approved by Bo, 2nd by John
 - Spent on Deployment- \$30,159.77
 - Workmen's Compensation will go over budget this year
- € Total outstanding receivables from deployment- \$98,593.00

5. Chief's Report

- € Monthly Run Report for September: September 2013 was 168 calls; September 2014 was 215 calls were at an increase of 28%.
- € Fill the Boot for MDA raised \$4,413.43. Passed around the thank you note and photo of the kids who benefited from the donation
- € Assistant Chief Scott Ridings has been doing Fire Mitigation, 80% of his job, and has received 2 grants
 - o CO State Forest grant of \$257,000.00
 - o CO Dept. of Natural Resources of \$90,000.00- For High Forest Ranch Area- ties into HWY 83 corridor
 - o By next year we will have mitigated 350 acres.
- € Firefighter Combat Challenge coming up in November 4-8
 - o Sponsors are: Restoration Logistics, Classic Homes, and 511 Tactical
- € Halloween Night passing out glow sticks or bracelets. It also helps minimize what happens on Halloween night while the smaller children are out.
- € December 6th- Santa Patrol, website will have location of route information, doing stops this year instead of trying to hit every street
- € December 20th we will be having our Christmas Party at the Academy Hotel, also the kid's party will be there held that day as well.

6. Old Business

- € Budget
 - o 520.1 Increased from prior year- Black Hills was relocated to this line item
 - o 520.3 Decreased from prior year- Black Hills was relocated to 520.1
 - o 520.3 Decreased \$2,000.00 from last overview due to Mountain View Electric having us in the wrong demand rate. They will be crediting us 2 months' worth and should see a decrease of \$250.00 per month roughly
 - o 540.4 Increased \$1,000.00 Website maintenance through Amnet
 - o 510.2 Decreased \$ 2,000.00
 - o 510.9 Decreased \$1,000.00
 - o 410.8 Decreased \$1,000.00
 - o 411.6 Eliminated and moved to 540.4- Website maintenance will need to be performed by Amnet due to our current web admin will be leaving
 - o 420.5 Increased \$6,000.00 due to miscalculation in current budget and preventing from happening in 2015 budget, including expected 20% increase- We will be looking in 2015 at a new carrier for workmen's comp.
 - o Utilities- disconnected additional fax line to save \$500.00 a year.
 - o Mountain View by changing demand rates we will see \$2,000.00 savings
- € Selling of Station 3 status is stagnant

8. Adjourn

Adjourned at 8:09 pm

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
November 18, 2014
Open Session Minutes

1. Call to Order & Pledge of Allegiance

Called to Order at 7:04 pm

Attendance: Greg Gent, Joyce Hartung, and John Fredell

Exec Staff: Chief Vinny Burns, Assistant Chief Scott Ridings

2. Public Comments

€ Guests: Nancy Wilkins, See attached

€ Public Comments:

4. Administrative

€ October Meeting Minutes were Approved by John, 2nd by Joyce

€ October Financial Statements

5. Chief's Report

€ Monthly Run Report for October: October 2013 was 187 calls; October 2014 was 184 calls were at a decrease of 2%.

€ Change in personnel- Jared Whiteley resigned and Dillon Misenhimer was hired in his replacement. Swearing in will be determined

6. Old Business

€ Budget- must be submitted by the 15th so the meeting next month is on December 2nd

o 520.10 Increased \$200.00 to account for 10% increase next year

o 511.1 Decreased \$200.00 to account for 520.10

o 380 increase due to expected funds for 2014 deployment

o 510.5 increase of 1 pay period

o \$54,693.00 amount remaining to be allocated from Deployment that will need to go into a reserve category.

€ Combat Challenge

o They ranked about 50th in the world

7. New Business

€ An Additional Pay period will be occurring in 2014. It only happens every 14 years. The payroll is about 35,000.00

€ Station 3: Greg Gent's Father in Law has made an offer. He came to the offer by assessing 2 other properties similar to ours. He made an offer of 81,700.00. Can we discuss it by next meeting to make a decision?

o Build a building on Station 2 property

o Numbers on what a steel building may be as well as storage

o Appraisal on the property, give us a better idea- Legal Fees Budget line

8. Adjourn

Adjourned at 7:40 pm

DONALD WESCOTT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS Regular Board Meeting
December 2, 2014
Open Session Minutes

1. Call to Order & Pledge of Allegiance

Called to Order at 7:08 pm

Attendance: Greg Gent, Joyce Hartung, Harland Baker, Bo McAllister and John Fredell

Exec Staff: Chief Vinny Burns, Assistant Chief Scott Ridings

2. Public Comments

- € Guests: Nancy Wilkins, See attached
- € Public Comments:

4. Administrative

- € November Meeting Minutes were tabled until next month
- € October Financial Statements were tabled until next month

5. Chief's Report

- € Monthly Run Report for November were tabled until next month
- € Santa Patrol December 6th
- € Childrens Xmas party December 20th at 9am- Station 2
- € Adult Xmas party December 20th at 6pm- at The Academy Hotel

6. Old Business

- € 410.8 Increased \$ 1,000.00
- € 420.5 Increased by 22% \$ 1,400.00
- € **New Line** Item 420.6 Heart & Circulatory Benefits Trust \$ 4,025.00
- € 510.52 Decreased \$ 8,550.00
- € 510.2 Increased \$ 2,008.96
- € 510.9 Increased \$1,000.00
- € Final Budget Motioned by Joyce Hartung, 2nd by John Fredell, Unanimously Approved
- € Certification Mill Levy Motioned by Joyce Hartung, 2nd by John Fredell, Unanimously Approved
- € Budget Message read, no action required
- € Lease Purchase Agreement, Motioned by Joyce Hartung, 2nd by John Fredell, Unanimously Approved

7. New Business

- € Selling of Station 3: Greg Gent's Father in Law has made an offer. He came to the offer by assessing 2 other properties similar to ours. He made an offer of 81,700.00. Can we discuss it by next meeting to make a decision?
 - o Build a building on Station 2 property- cost
 - o Numbers on what a steel building may be as well as storage
 - How much stuff do we have to store?
 - Truck storage, and an additional room
 - Look into utilities put to this building
 - o Appraisal on the property, give us a better idea- Legal Fees Budget line
 - o What are the benefits by selling or keeping the station?
- € Chief Ridings Initiation Grants
 - o State Match Grant
 - 60% reimbursed by the state
 - Monastery is key in this grant
 - Home owner out of state but we have a Hold Harmless agreement written through our attorney
 - Looking for approval to fund the project \$84,000.00 to pay the contract and then get reimbursed 100% through the state. We would be working on the homeowner's behalf and fronting the funds for him. It takes roughly 30 days to get reimbursed
 - Chief Ridings has approval to spend \$84,000.00 but will be reimbursed Motioned by Joyce Hartung, 2nd by John Fredell, Unanimously Approved
- € Approve Board Meeting Dates for 2015
 - o Motioned by Joyce Hartung, 2nd by Bo McAllister, Unanimously Approved

8. Adjourn

Adjourned at 8:10 pm